

AGENDA ITEM REPORT

DATE: May 15, 2018
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Approve Purchase of Sodium Chloride for Utilities

I. MOTION REQUESTED

A) Approve award of Formal Bid No. B170542GWT, Annual Supply of Sodium Chloride for Lee County Utilities Department, to Morton Salt, Inc., the responsible bidder with the lowest responsive bid, for use on an as-needed basis to purchase sodium chloride, as approved in the Department's annual adopted budget, for an initial period of one-year at the rates provided in the attached proposed contract documents.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award a contract to Morton Salt, Inc. for use on an as-needed basis to purchase sodium chloride. This product is used to regenerate the ion exchange resin at the new Green Meadows Water Treatment Plant (WTP), which is scheduled to begin operations in May 2018. The anticipated estimated annual cost for this product is \$457,000.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Lee County Utilities submitted a request to Procurement Management to obtain bids for the project known as Invitation to Bid No. B170542GWT Annual Supply of Sodium Chloride to contract with a vendor to supply and deliver sodium chloride for the Lee County Utilities Department. On the bidding deadline of November 20, 2017, the Procurement Management Department received one bid from Morton Salt, Inc. Utilities reviewed the bid and recommends awarding a contract to Morton Salt, Inc. for an initial term of one year. This product is used for regeneration of the Ion Exchange resin for the new Green Meadows Water Treatment Plant (WTP), which is scheduled to begin operations in May 2018.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$165,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating Program: Water Production Green Meadows Project: Chemicals, Insect, Fertilizers Account Strings: OD5362748700.505240	
G)	Fund Type?	Enterprise
H)	Comments: The new Green Meadows plant is scheduled to begin operations May 2018 with an estimated annual cost of \$457,000. This fiscal year the estimated cost is \$165,000, which is included in the operating budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Certificate of Insurance	4/27/2018	Backup Material
Corporate Resolution	4/27/2018	Resolution
Sodium Chloride Vendor Signed Agreement	4/27/2018	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Utilities	Tucker, Mary	Approved	5/1/2018 - 7:44 AM
Utilities	Keyes, Pamela	Approved	5/1/2018 - 8:02 AM
Budget Services	Guttery, Angela	Approved	5/2/2018 - 11:47 AM
Budget Services	Winton, Peter	Approved	5/2/2018 - 1:08 PM
County Attorney	Lira, Louis C.	Approved	5/2/2018 - 3:37 PM
County Manager	Meurer, Doug	Approved	5/2/2018 - 4:41 PM