

AGENDA ITEM REPORT

DATE: January 16, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Concrete Ready Mix

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B170390TJM Concrete Ready Mix to the following vendors as either a primary or secondary vendor (as shown on the Notice of Intended Decision) for concrete ready mix products as designated by the proposed contracts for a period of one year, as approved in the departments' annual adopted budgets: Grippo Pavement Maintenance, Inc. dba Jot & Tittle Concrete and Kuhlman Concrete, LLC.
- B) Authorize the Chair to execute contract documents on behalf of the Board of County Commissioners.
- C) Authorize the Director of Procurement Management to 1) grant or deny vendor requests for rate increases due to a market increase, or as a result of a Consumer Price Index, or 3% increase amount, whichever is less, which causes an increase to the cost of product delivery; and 2) authorize the Director of Procurement Management to execute amendments to the contracts as necessary for the price changes.
- D) Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, and to execute renewal documents for up to three additional one-year periods, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so in the best interest of Lee County.

II. ITEM SUMMARY

Awards Invitation to Bid No. B170390TJM Concrete Ready Mix and provides the County with two vendors from which to purchase various concrete ready mix products on an as-needed basis. Each concrete ready mix item was awarded to a primary vendor (lowest bid) and secondary vendor (next lowest bid). Total expenditures for these concrete ready mix products for Fiscal Year 2016-2017 were \$45,177.64.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On July 11, 2017, Procurement Management issued Invitation to Bid No. B170390TJM for Concrete Ready Mix, which included various concrete ready mix products for delivery only. Procurement received two bids. After conducting an analysis on the bid submissions, staff recommends making an award for a primary vendor (lowest bid) and a secondary vendor (next lowest bid) for each concrete ready mix item as listed in the proposed contracts. The items recommended for award are those that are not certified by the Florida Department of Transportation (FDOT). Concrete ready mix products certified by FDOT were also included in this bid, but no bids were received for those line items. Procurement Management intends on re-soliciting for the FDOT certified concrete ready mix items to ensure that all of the County's concrete ready mix product needs are met.

Concrete ready mix products are typically used by the County's Department of Transportation (DOT) or by Facilities and Construction Management for various roadway improvements such as improving existing curbs/medians. Concrete ready mix products may also be used in implementing a new sidewalk or sidewalks project as needed throughout the County. These contracts are for the related concrete ready mix product for delivery only. Staff recommends awarding the two vendors as primary and secondary vendors. During Fiscal Year 2016-2017, total expenditures for concrete ready mix (non-FDOT) products were \$45,177.64.

B) Policy Issues

C) BoCC Goals

D) Analysis

Due to the complexity of County roadway and various sidewalk and similar concrete projects, Lee County requires two vendors to supply concrete ready mix to meet these concrete ready mix (product only for delivery) raw material project demands. Maintaining two approved vendors for these various (non-certified FDOT) concrete ready mix product allows staff to use a primary and secondary vendor on a project-by-project basis with vendors that have a range of concrete ready mix product expertise.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Notice of Intended Decision with Primary and Secondary Awards	12/26/2017	Backup Material
Proposed Contract - Grippo	12/27/2017	Contract
Proposed Contract - Kuhlman	12/27/2017	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	1/2/2018 - 2:54 PM
Budget Services	Henkel, Anne	Approved	1/2/2018 - 4:23 PM
Budget Services	Winton, Peter	Approved	1/3/2018 - 6:11 AM
County Attorney	Lira, Louis C.	Approved	1/3/2018 - 10:55 AM
County Manager	Brady, Christine	Approved	1/8/2018 - 8:42 AM