Wireless Printing Instructions

On a laptop, open the internet and go to the Lee County Library System Homepage. The following steps need to be completed once at each library location in order to print.



Select How do I...



Library System	Home = Library System = How Do I?
 About the Library 	
Get/Renew Library Card	How Do I?
► My Account	
▹ Search the Catalog	Eont Size: 🖬 🖬 🗄 Share & Bookmark (+) Feedback 🖨 Print
 Adults 	How do I
▶ Kids	Choose task
▶ Teens	Ask a librarian a reference question
Community	Change my contact preferences?
▶ Books	Connect wirelessly to library resources
Movies & Videos	Finany
Music	Find compatible eBook devices Find the value of my library services?
▶ Online Library	Get a library card Get E-reader help
b Drograms & Evonts	Help on placing a hold / requesting materials

Select *Connect wirelessly to library resources* from the menu; select the *green box with arrow* to go. The following will open.



Scroll to the bottom of the page until the list of branches appears.

Wireless Access All branches offer wireless access. Your device must be capable of displaying our splash screen to accept our terms of service (having multiple tabs in your browser set as your home screen may interfere with this). Wireless printing is also available, but requires the installation of the driver specific to the branch you are visiting. Please install the driver for the appropriate branch from the list below. We currently support printing from Macs
and Windows computers. We do not support printing from tablets such as iPads at this time.
These print drivers only work inside the library.
Download the wireless print driver for your branch
Bonita Springs Public Library [Windows] [MAC]
Cape Coral-Lee County Public Library [Windows] [MAC]
Captiva Memorial Library [Windows] [MAC]
Dunbar-Jupiter Hammon Public Library [Windows] [MAC]
East County Regional Library [Windows] [MAC]
Fort Myers Regional Library [Windows] [MAC]
Johan Fust Community Library [Windows] [MAC]
Lakes Regional Library [Windows] [MAC]
North Fort Myers Public Library [Windows] [MAC]
Northwest Regional Library [Windows] [MAC]
Pine Island Public Library [Windows] [MAC]
Kiveraale Branch Library <u>iwindowsi jiwaci</u> Santha Cautha Branch United
South County Regional Library <u>Windowsi</u> <u>MAC</u>

Select the branch currently in to download the wireless print driver for that library; available for Windows or MAC. A download box (like below) will appear.



Select *Save*. Select an easy to remember location to save the XXprinting.exe file in order to find it easily. A suggestion: the desktop. Once the location is chosen, select *Save*.

The message "Download Complete" will appear.

Download complete
Download Complete
FMprinting.exe from www3.leegov.com
Downloaded: 1.71MB in 26 sec Download to: C:\Documents and\FMprinting.exe Transfer rate: 67.5KB/Sec Close this dialog box when download completes
Run Open Folder Close
Select Run.

Now this message box will appear.



Select *Run*. Please be patient while process is completing.

This will open LPT: One Print Client" and place it on the taskbar. This needs to be open to print.

	Double click to open	¢
j start 🖇 🕑 🍘 💿 💈 🗐 Setting up your lapto 🛛 🚳 LPT:One Print Client) I ÷	🗒 🕄 🕙 💟 🏹 🖑 🏷 💭 4:42 PM

This box will open. ****Note:** <u>Only</u> select **Stop Print Client** AFTER all printing is complete.



Open the document or go to the website for the page(s) to print. Select *File*, select *Print*.

The printer name should indicate BW Printer for \$.10 per page

Print				?×
Printer				
<u>N</u> ame:	💐 \\10.83.8.10\BW Printer	for \$.10 per page		
Status: Type: Where: Comment:	Idle EnvisionWare Monochrome 2 Drive ERP0:,ERP1:,ERP2:,ERP3:,ERP4:, EnvisionWare Virtual Printer	r ERP5:,ERP6:,ERP7:,EF	RP8:,ERP9:	Fin <u>d</u> Printer Print to file Manual duple <u>x</u>
Page range <u>All</u> Current Pages: Type pa ranges from the section. or p1s1	page Selection ge numbers and/or page separated by commas counting a start of the document or the For example, type 1, 3, 5–12 , p1s2, p1s3–p8s3	Copies Number of copies:	1 💽	ţe
Print <u>w</u> hat:	Document 🔽	Zoom		
Print:	All pages in range 🛛 💟	Pages per s <u>h</u> eet:	1 page	~
		Scale to paper size:	No Scaling	
Options			ОК	Cancel

****Note:** If it does not, select the appropriate printer. Select the drop down box arrow (following the name of the printer) to select **BW Printer for \$.10 per page**.

If color copies are desired, select the dropdown box arrow (following the name of the printer) and select **Color Printer for \$1.00 per page**.

Print 2 X		
General Options		
C Select Printer		
BW Printer for \$.10 per page on 10.22.8.17		
Color Printer for \$1.00 per page on 10.22.8.17		
HP Diskjet 6940 series 😹 HQ-SAVINC7570-Q4 on k		
Stand Ready Print to file Preferences		
London:		
Find Find Finder		
age Range		
All Number of copies: 1		
Selection Current Page		
page range. For example, 5-12		
Print Cancel Apply		
Select		
Once the correct printer is highlighted, Print		
liker Identification		
Plaza anter the following information		
User ID		
Cancel		
GUEST USERS: Please create the information		
requested above and remember it for use at		
the Print Release Terminal.		
All Rights Reserved	After entering.	
	coloct OK	
	select UK	

Enter User ID and User PIN.

****Note:** Please use a Lee County Library System library card number and PIN if a card holder. If not, create a User ID and User PIN easy to remember. Each additional print job sent during this session will automatically use that user ID and PIN.

Also, if a GUEST job message (next screen shot) is received, that is okay. <u>Just make sure to</u> remember the created User ID and User PIN.



The verification screen with the total amount owed appears.



Once the confirmation box appears, the print job has been sent.

Print Com	plete	\frown
	Your job has been received. Job Number: 111635 Expire Time: 7/8/2009 3:58:48 PM	Select OK
Release Print Re	ease Kiosk Adult Print Release Area	
	Copyright © 1998-2009, EnvisionWare, Inc.	

When ready to retrieve the documents sent, locate the print release kiosk to pay for and collect the page(s).

Additional information –

- •Print job(s) may be paid with coins or dollar bills. The Circulation Desk **may** be able to break larger bills.
- •All print jobs will remain in the print queue for 4 hours. If not printed in that time frame, they will be deleted.
- •If errors occur, please check the firewall or other security software on the laptop that may obstruct this procedure.