

Memorandum of Meeting

To: Attendees:

Lee County – Anura Karuna-Muni, Tony Pellicer, Bob Repenning
AIM Engineering & Surveying – Lee Flynn, J.D. Langford, Tim Denger
Boylan Environmental – Rae Ann Boylan

From: AIM Engineering & Surveying

Date: January 14th, 2010

Re: Lakes Park Water Quality Improvement Project (Lee County Project No. 208598)

The tenth regular monthly coordination meeting for the above referenced project was held on December 10th, 2009 at the Lee County Natural Resources Department, 1900 Monroe Street. The discussion that took place is outlined below:

1. AIM indicated that the 1st re-submittal to SFWMD regarding the project above will be submitted, and additional sets of the submittal were requested.
2. AIM indicated that the project was submitted to Lee County Public Works
3. The Design TEAM discusses bidding procedures and preparation to follow the permitting process.
4. The next coordination meeting with Lee County is tentatively set for January 14th, 2010.

END

Lakes Park Water Quality Improvements

Lee County Project Number 208598

Work performed last Month (12/11/09 – 1/14/10):

- Prepare Contract Amendment for Construction Services;
- Revise Project Plans to incorporate construction details and elements for re-submittal to Lee County Public Works;
- Await receipt of SFWMD Permit;

Work to be Performed Next Month (1/15/10 – 2/11/10):

- Re-submit to Lee County Public Works
- Prepare Contract Amendment for Construction Services;
- Begin preparation of Construction Documents;
- Prepare structural engineering plans for gate additions to existing structures;