

**Lee County Board Of County Commissioners
Agenda Item Summary**

January 10, 2007

Blue Sheet No. 20070059

1. ACTION REQUESTED/PURPOSE:

Approve criteria for the Partnering for Results Request for Proposal (RFP) process and approve FY 2007-2008 funding amount not to exceed \$4,318,590. Approve a maximum of \$49,500 of the \$4,318,590 to be allocated to United Way of Lee County for the Information & Referral (211) services for FY 2007-2008.

2. WHAT ACTION ACCOMPLISHES:

To provide policy direction and establish budget for the Partnering for Results Request for Proposal process.

3. MANAGEMENT RECOMMENDATION:

Approve the item.

4. Departmental Category: 05 Human Services **C5A**

5. Meeting Date: January 23, 2007

6. Agenda:

- Consent
- Administrative
- Appeals
- Public
- Walk-On

7. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin. Code
- Other

8. Request Initiated:

Commissioner _____
 Department Human Services
 Division N/A
 By: Ann Arnall

Ann Arnall 1/10/07

9. Background:

The Partnering for Results Request for Proposal (RFP) process provides general fund dollars to not-for-profit human service agencies to purchase services, which demonstrate a measurable outcome.

The Partnering for Results RFP will include the following criteria:

- Bidders must be private non-profit entity with tax-exempt status under IRS Internal Revenue Code Section 501(c) 3 of the Code. The IRS must have acknowledged this ruling in writing.
- Bidders must have completed twelve months of operation and service delivery prior to proposal submission date.
- Bidders must have an independent financial audit of the most recent or immediate prior fiscal year, including the management letter and written response. The Peer Review letter for the audit firm must be provided. The accountant must have received an unmodified opinion on their review.
- Services must be based on a unit rate and produce measurable outcomes that support the departmental outcomes.
- Bidders must provide direct services to clients.
- Services must benefit residents of Lee County.
- Minimum amount for each program proposal considered is \$15,000.
- Maximum amount awarded to an agency will not exceed 15% of total funds available.
- Proposed programs must have other cash revenue to fund operations in addition to funds requested from Lee County.
- Proposals for mental health or substance abuse prevention or treatment programs, medical education or services, construction or purchase of capital equipment, programs requiring religious participation, educational or extracurricular programs for youth operating during the school day, transportation services, literacy programs, pregnancy prevention and family planning, and information and referral services (with exception of United Way 211) will not be considered.

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgt.	
<i>Q.M.C.</i>	N/A	N/A	N/A	<i>McLafferty</i>	<i>RK/11/11</i>	<i>1/11/07</i>	<i>1/11/07</i>	<i>1/11/07</i>	<i>1-11-07</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

1/11 @ 11:15
MP.
 FORWARDED TO:
 COUNTY ADMIN
1/11 @ 4:00 *MP.*
PR
 RECEIVED BY
 COUNTY ADMIN

Rec. by CoAtty
 Date: *1/10/07*
 Time: *1:10pm*
 Forwarded To:
Admin.
1/11/07 9am

Agencies will be required to submit a letter of intent by specified due date along with required documentation. Department of Human Services staff will verify receipt of letter of intent and required supporting documentation. If any supporting documentation is missing, agencies will be notified of the missing document(s) via fax and may submit the document(s) within three (3) working days of the fax notification

Proposals with disqualifying events will be rejected and a notice sent via certified mail stating the reason. Disqualifying events are as follows:

- Mandatory Letter of Intent including all required documents is not submitted to the Lee County Department of Human Services by **February 2, 2007 by 3:00 p.m.**
- Agency does not fulfill all the bidder qualifications.
- Proposed program does not provide direct services.
- Proposed program does not benefit residents of Lee County.
- Amount requested from Lee County for proposed program is less than \$15,000.
- Proposal is for ineligible services which are mental health or substance abuse treatment programs, medical education or services, construction or purchase of capital equipment, programs requiring religious participation, educational or extracurricular programs for youth operating during the school day, transportation services, literacy programs, pregnancy prevention and family planning, and information and referral services (with exception of United Way 211).
- Proposed program is fully dependent on County funding to operate.
- Proposed program does not meet criteria of priority outcome areas and eligible services
- Proposal is not received on-line by **March 23, 2007 by 3:00 p.m.**

The remaining proposals will be evaluated by the Partnering for Results Proposal Review Panel.

The RFP for FY2007-2008 will be available on-line. Agencies will be required to submit proposals on-line by the determined due date. Workshops will be held to assist agencies with the on-line proposal. Agencies must attend workshops to receive a user ID and password to access the on-line proposal.

Staff is recommending that the revisions made by the Partnering for Results Ad Hoc Committee be adopted for the FY 2007-2008 RFP process.

Funds will be made available in the FY 2007-2008 budget in an amount not to exceed \$4,318,590.

Attachment: Funding Analysis prepared by Budget Services

**PARTNERING FOR RESULTS (CASP) ANALYSIS
FOR FY 2007-2008**

	Actual Amounts Approved By BOCC through FY06-07	Numerical Increase	Percent Increase
FY98-99	1,742,011		
FY99-00	1,841,630	99,619	5.72
FY00-01	2,074,727	233,097	12.66
FY01-02	2,270,776	196,049	9.45
FY02-03	2,388,624	117,848	5.19
FY03-04	2,762,511	373,887	15.65
FY04-05	3,172,394	409,883	14.84
FY05-06	3,622,154	449,760	14.18
FY06-07	3,988,354	366,200	10.11
FY07-08 (a)	4,318,590	330,236	8.28

(a) The FY07-08 figure was calculated using a new formula that uses a combination of Population Growth and the Consumer Price Index (CPI) for All Urban Consumers. The 8.28% increase is a combination of the following:

Population Growth	6.58	Annual Growth from FY04-05 (Final) to FY05-06 (Preliminary)*
CPI - All Urban Consumers	<u>1.70</u>	CPI Growth from September 2005 to September 2006**
	8.28	Total

*Bureau of Business and Economic Research, U of Florida, April 1 figures

**Bureau of Labor Statistics, US Dept of Labor Series CUUR000SA0

Note: The formula prior to FY06-07 was based on property tax values and General Fund millage rates.