

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20051713**

**1. ACTION REQUESTED/PURPOSE:** Concur with the ranking of firms by the Selection Committee for RFQ-05-15 LEGISLATIVE AND AGENCY LOBBYING & OTHER SERVICES FOR LEE COUNTY, and authorize contract negotiations to commence with the number one (1) ranked firm: (1) Nabors, Giblin & Nickerson; (2) J Keith Arnold & Associates and (3) Public Affairs Consultants. The contract will be for a period of two (2) years with the option to renew under the same terms and conditions for one (1) additional year.

**2. WHAT ACTION ACCOMPLISHES:** Provides the County with a firm for legislative and agency lobbying services.

**3. MANAGEMENT RECOMMENDATION:** Selection Committee Recommends.

<b>4. Departmental Category:</b> 1. County Manager <b>CIA</b>		<b>5. Meeting Date:</b> <b>12-06-2005</b>
<b>6. Agenda:</b> <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On		<b>7. Requirement/Purpose: (specify)</b> <input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin. Code <b>AC-4-4</b> <input type="checkbox"/> Other
		<b>8. Request Initiated:</b> Commissioner _____ Department <b>County Manager</b> Division _____ By: <b>Pete Winton, Assist. County Mgr</b>

**9. Background:**  
 Letters of Qualifications were solicited on behalf of the Board of County Commissioners for Lobbying Services for RFQ-05-15 LEGISLATIVE AND AGENCY LOBBYING & OTHER SERVICES FOR LEE COUNTY.

The deadline for receipt of Letters of Qualifications was October 6, 2005. A total of three (3) Qualification Statements were received by the established deadline. All Qualification Statements were considered at the Selection Committee meeting held on October 14, 2005. The Selection Committee consisted of the following staff members: Pete Winton, Assistant County Manager as Chairman; Karen Hawes, Director of Human Services; John Yarbrough, Director Parks & Recreation, Rick Diaz, Director Utilities, Amy Davies, Dept of Transportation, and David Owen, Legal Advisor. All three (3) firms were selected for interview/presentations: The interview/presentations were conducted on November 17, 2005. On the basis of the information submitted by the firms in their Qualification Submittals, and after conducting the interview/presentations with the "short-list" firms, the Committee agreed to recommend the following ranking of firms: (1) Nabors, Giblin & Nickerson; (2) J Keith Arnold & Associates and (3) Public Affairs Consultants. **The County will not be restricted to utilizing, on an exclusive basis, the services of Nabors, Giblin & Nickerson. The County may, at times need additional specialized lobbying services to enhance the position of the County on specific matters.**

The negotiated Service Provider Agreement will be brought back to the Board for approval upon successful negotiations.

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
				<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY  
 COUNTY ADMIN:  
 11-22-05  
 11:30  
 FORWARDED TO:  
 11-22-05  
 9:52pm

Rec. by CoAtty  
 Date: 11/22/05  
 Time: 11:55AM  
 Forwarded to:  
 11/25 11:33am