

Agenda Item Summary

1. ACTION REQUESTED/PURPOSE: Approve waiving of the \$50,000 limit reimbursement for the LEE COUNTY SPAY & NEUTER PROGRAM and increase Purchase Order #60342 dated 10/1/2004 for BW-05-13 AFFORDABLE SPAY & NEUTER CLINIC to a total Not-to-Exceed amount of \$75,000 through the end of the year (12/31/2005).

2. WHAT ACTION ACCOMPLISHES: To continue to provide the County with veterinarian services for affordable spay & neuter surgeries.

3. MANAGEMENT RECOMMENDATION: Staff recommends approval.

4. Departmental Category: 01 *CLJ* **5. Meeting Date:** *09-20-2005*

6. Agenda:		7. Requirement/Purpose: (specify)		8. Request Initiated:	
<input checked="" type="checkbox"/> Consent		<input type="checkbox"/> Statute		Commissioner	
<input type="checkbox"/> Administrative		<input type="checkbox"/> Ordinance		Department	County Administration
<input type="checkbox"/> Appeals	<input checked="" type="checkbox"/> Public	<input checked="" type="checkbox"/> Admin. Code	AC-4-4	Division	Animal Services
<input type="checkbox"/> Walk-On		<input type="checkbox"/> Other		By:	Pete Winton, Asst. County Manager

9. Background: Purchase Order #60342 was issued to Affordable Spay & Neuter Clinic on 10/1/2004 in the amount of \$49,500.00. During the past eight months Animal Services was without a staff veterinarian, we could not find fill-in contractors for the spay & neuter surgeries. Therefore, since it is required that animals be sterilized when adopted, we had to find the best and most cost effective alternative to get hundreds of animals sterilized, so we did not impact our adoption program.

The only provider we could find to handle the volume and frequency of our surgery demands was a veterinarian by the name of "Affordable Spay & neuter". Traditionally we have used them for special programs and they have participated in the voucher program.

The use of "Affordable Spay & Neuter Clinic" for additional surgeries has caused us to go over the Purchase Order amount of \$49,500.00. Even actively participating in programs in previous years, they have not approached this threshold; therefore the resulting increase was due to our greater surgery demands.

Waiving the \$50,000 limit reimbursement and increasing Purchase Order #60342 to \$75,000 through 12/31/2005 will allow Lee County Animal Services to continue to use "Affordable Spay & Neuter Clinic" and continue to participate in these programs.

Lee County Animal Services has met with Contracts Management and intends to utilize either the RFP or RFQ process to bid out this contract in 2006.

Funds are available in Account KL5620315500.503190

- Attachment: 1. Bid Waiver Justification
2. Purchase Order #60342 dated 10/1/2004

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
<i>[Signature]</i>	<i>[Signature]</i>	N/A		<i>[Signature]</i>	Analyst	Risk	Grants	Mgr.	<i>[Signature]</i>
<i>9-7-05</i>	<i>9-7-05</i>			<i>9/7/05</i>			<i>RA-RG/K</i>	<i>9/8/05</i>	<i>9-7-05</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
<i>9-1-05</i>
<i>3-25</i>
COUNTY ADMIN FORWARDED TO:
<i>[Signature]</i>

RECVU: <i>1/7/05</i> by CO. ATTY.
<i>1:45pm</i>
CO. ATTY. FORWARDED TO:
<i>Co. Mgr.</i>
<i>9-7-05</i>

Waiver

RECEIVED
05 AUG 29 AM 10: 11



**MEMORANDUM FROM
LEE COUNTY ANIMAL SERVICES**

DATE: August 29, 2005

TO: Cindy Logan
Contracts Manager

FROM: Scott Trebatoski
Director

RE: Board Waiver of \$50,000 for Affordable Spay & Neuter Clinic

During the eight months we were without a staff veterinarian we could not find fill-in contractors for our spay & neuter surgeries. Therefore, since it is required that animals be sterilized when adopted, we had to find the best and most cost effective alternative to get hundreds of animals sterilized so we did not impact our adoption program. The only provider we could find to handle the volume and frequency of our surgery demands was Affordable Spay & Neuter. Traditionally we have used them for special programs and they have participated in the voucher program.

The use of Affordable spay neuter for additional surgeries has raised their payments over the \$50,000 mark. Even actively participating in programs in previous years they have not approached that figure, therefore the resulting increase was due to our surgery demands.

After our conversation about RFP and RFQ processes, we think that is a great way for us to go in the near future. However, we will need to continue allowing Affordable Spay & Neuter to participate in these programs in the meantime.

I am requesting a Board waiver of the \$50,000 limit to a total of \$75,000 through the end of the year (12/31/2005). That should give us sufficient time to put together the proper paperwork and to complete the process for RFP or RFQ.

cc. Pam Westberry

PURCHASE ORDER

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LEE COUNTY BOARD OF COUNTY COMMISSIONERS
DIVISION OF PURCHASING
PO BOX 398
FORT MYERS, FL 33902 - 0398
(239) 344-5450 TELEPHONE (239) 344-5460 FAX

BILL TO: LEE COUNTY FINANCE DEPARTMENT
PO DRAWER 2238
FORT MYERS, FL 33902-2238
(239) 335-2300

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

FLORIDA SALES TAX EXEMPTION NO. 85-8012622170C-4

Any person or affiliate as defined by statute who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid or a contract to provide any goods or services to the County; may not submit a bid on a contract with the County for the construction or repair of a public building or a public work; may not submit bids or leases of real property to the County; may not be awarded or perform work as a contractor, supplier, subcontractor, or a consultant under a contract with the County; and may not transact business with the County in excess of \$25,000 for a period of 36 months from the date of being placed on the convicted vendor list.

VENDOR: 152859

AFFORDABLE SPAY/NEUTER OF LEE CO INC
13422 N CLEVELAND AVE
N FT MYERS, FL 33903

SHIP TO: LEE CO ANIMAL SERVICES
5600 BANNER DR
FT MYERS, FL 33912

BUSINESS PHONE: 239 652-0596
FAX NUMBER: 239 652-0598

REQUISITIONER: KEENELR
BUYER: SHEEHAJK

P.O. NO.: 60342

ORDER DATE: 10/1/2004 FREIGHT TERMS: NONE
DELIVERY DATE: 10/1/2004 CONFIRM TO:
INSTRUCTIONS:

QUOTE/CONTRACT NO.:
BRANCH/PLANT : ANICON03

OPEN PURCHASE ORDER FOR FY 05

MONTHLY REIMBURSEMENT TO VETERINARIAN CLINICS FOR THE LEE COUNTY SPAY/NEUTER PROGRAM. PAYMENTS WILL BE CALCULATED MONTHLY.

Line	Rev	Item	Description/Account	Ordered	UOM	Unit Price	Extended Price	Req. No.	Type
1.000	2	96206	ANIMAL CARE SERVICES MISCELLANEOUS KL5620315500.503190		EA	.0000	49,500.00	00454318	O1

Total Order: 49,500.00

PURCHASING AUTHORIZATION: JANET K. SHEEHAN