

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20051246**

**1. ACTION REQUESTED/PURPOSE:** Support County Manager's Management Improvement Task Force of retired executives.

**2. WHAT ACTION ACCOMPLISHES:** The Task Force will evaluate the county's road development process for ways to streamline/shorten the process (see attached write-up).

**3. MANAGEMENT RECOMMENDATION:** Approve

|  |  |  |
|--|--|--|
| <b>4. Departmental Category:</b> / <u>CIB</u>  |  | <b>5. Meeting Date:</b> <u>09-13-2005</u>                      |
| <b>6. Agenda:</b><br><input checked="" type="checkbox"/> Consent<br><input type="checkbox"/> Administrative<br><input type="checkbox"/> Appeals<br><input type="checkbox"/> Public<br><input type="checkbox"/> Walk-On | <b>7. Requirement/Purpose: (specify)</b>               |  |
|  | <input type="checkbox"/> Statute                       | <input type="checkbox"/> Commissioner                          |
|  | <input type="checkbox"/> Ordinance                     | <input type="checkbox"/> Department                            |
|  | <input type="checkbox"/> Admin. Code                   | <input type="checkbox"/> Division <u>County Administration</u> |
| <input checked="" type="checkbox"/> Other  | <b>By:</b> <u>Donald D. Stilwell</u><br>County Manager |  |

**9. Background:**

**10. Review for Scheduling:**

| Department Director | Purchasing or Contracts | Human Resources | Other | County Attorney | Budget Services |      |        |      | County Manager/P.W. Director |
|---------------------|-------------------------|-----------------|-------|-----------------|-----------------|------|--------|------|------------------------------|
|                     |                         |                 |       |                 | Analyst         | Risk | Grants | Mgr. |                              |
| N/A                 | N/A                     | N/A             | N/A   | N/A             | N/A             | N/A  | N/A    | N/A  | <i>(Signature)</i>           |

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

## County Manager's Management Improvement Task Force

Lee County has a wealth of experienced managerial talent in its retirement community. The Lee County Manager seeks to tap this talent pool to help him improve the cost effectiveness of County activities.

The initial focus of the Task Force will be a detailed review of the County's road development process. Today it takes the County up to 8 years to plan, permit, obtain right-of-way and construct a road. The Task Force will study the County's road development process to find ways to shorten the process by at least one year. By accelerating the road development program the County could save as much as \$80 million, the annual increase in the cost of land, material and labor needed to implement the County's road program.

### Selecting the Task Force

The County Manager is seeking a small group of experienced, successful executives and managers with a commitment to making Lee County government the most efficient in the country. The County Manager will select one or two originating members of the Task Force, then work with them to recruit the balance of the Task Force. Task Force members will be selected strictly on the basis of their qualifications and their independence.

### The Road Development Process

Lee County's road development process sometimes begins with a Planning, Development and Environmental Study or an Alignment Study. It is followed by the Design, Permitting and Right-of-way and Construction phases. Many County Departments are involved. These include the Department of Transportation; the Division of County Lands; the County Attorney's Office; the Budget Services Department and the Contracts Office. The speed at which the County can develop roads is also affected by outside entities like the owners of land needed for the road project; road builders and their sub-contractors; the South Florida Water Management District; the U.S. Corps of Engineers; the U.S. Environmental Protection Agency and the U.S. Fish and Wildlife Department. Although not all the external factors affecting the speed at which roads can be developed are controllable by the County, the Task Force can help the County develop policies and procedures that will minimize their impact.

### The Initial Task Force Effort

The Task Force will review the role of each County Department in each road development phase including how they coordinate their responsibilities with the other departments and outside entities. They will also identify County policies

and ordinances and State and Federal laws that impact the speed at which county road projects can proceed.

The County Manager's office will provide the Task Force with the staff support necessary for them to perform their duties efficiently. All County employees will be asked to cooperate fully with the Task Force and its support staff.

#### Role of Board of County Commissioners

The County Manager will seek conceptual support of the Board of County Commissioners for the Task Force before recruiting and appointing its members. Once in operation the Task Force will keep the County Manager and Board of County Commissioners informed about its progress through at least quarterly reports.