

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20051091**

**1. ACTION REQUESTED/PURPOSE:** Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-05-13 MISC. PLUMBING, HVAC & Electrical Engineering, and authorize staff to negotiate hourly rates and independent cost with the following (4) selected firms: Anchor Engineering Consultants, Inc.; Burgess Engineering, Inc.; MEP Associates, Inc. & TLC Engineering for Architecture; for a contract period of two (2) years with the option of renewal for one (1) additional twelve (12) month period.

**2. WHAT ACTION ACCOMPLISHES:** Provides the County with several consultants on contract that can provide professional engineering services for the project known as Miscellaneous Plumbing, HVAC & Electrical Engineering on an as needed basis.

**3. MANAGEMENT RECOMMENDATION:** Staff recommends approval.

**4. Departmental Category: 02**      *C2B*      **5. Meeting Date:** *08-16-2005*

<b>6. Agenda:</b> <input checked="" type="checkbox"/> <b>Consent</b> <b>Administrative</b>  <input type="checkbox"/> <b>Appeals</b> <b>Public</b> <input type="checkbox"/> <b>Walk-On</b>	<b>7. Requirement/Purpose: (specify)</b> <input type="checkbox"/> <b>Statute</b> <input type="checkbox"/> <b>Ordinance</b> <input checked="" type="checkbox"/> <b>Admin. Code</b> <b>AC-4-4</b> <input type="checkbox"/> <b>Other</b>		<b>8. Request Initiated:</b> <b>Commissioner</b> <b>Department</b> <b>Construction &amp; Design</b> <b>Division</b> <b>By:</b> <b>Jim Lavender, Director</b>
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**9. Background:**  
Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as CN-05-13 Miscellaneous Plumbing, HVAC & Electrical Services for Lee County.

The deadline for receipt of Letters of Interest was June 27, 2005. A total of six (6) letters of Interest were received by the established deadline. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, Chairperson, Peter Wisniewski, Construction & Design & Rich Beck, Facilities Management. On the basis of the information submitted by the six (6) firms in their Letters of Interest, it was the consensus of the committee to invite four (4) firms for telephone interviews: Anchor Engineering Consultants, Inc; Burgess Engineering, Inc.; MEP Associates, Inc. & TLC Engineering for Architecture.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the telephone interviews on July 27, 2005, with the "short list" firms, it was the consensus of the Committee to recommend to the Board the selection of all four (4) firms and request Board approval for staff to commence contract negotiations with the four (4) firms as follows: Anchor Engineering Consultants, Inc; Burgess Engineering, Inc.; MEP Associates, Inc. & TLC Engineering for Architecture; for a contract period of two (2) years with the option of renewal for one (1) additional twelve (12) month period.

Funds will be available within specific project budgets.

Attachment: Committee Overall Ranking Sheet

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>J. Lavender</i> 8-1-05	<i>[Signature]</i>	N/A		<i>[Signature]</i> 8/1/05	<i>[Signature]</i> 8/3/05	<i>[Signature]</i> 8/3/05	<i>[Signature]</i> 8/3/05	<i>[Signature]</i> 8/3/05	<i>J. Lavender</i> 8-1-05

**11. Commission Action:**

- Approved**
- Deferred**
- Denied**
- Other**

RECEIVED BY
COUNTY ADMIN
8-2-05
11:30
COUNTY ADMIN
FORWARDED TO:
8/5/05
4.05 PM

RECV'D
by CO. ATTY.
8-3-05
CO. ATTY.
FORWARDED TO:
Co. Mgr.
8-1-05

COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
FOR  
TELEPHONE INTERVIEWS  
CN-05-13 MISC. PLUMBING, HVAC & ELECTRICAL ENGINEERING  
WEDNESDAY, JULY 27, 2005  
1:00 P.M.

COMPANY NAME

NUMBER RANKED

ANCHOR ENGINEERING CONSULTANTS, INC.

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\_\_\_\_\_

BURGESS ENGINEERING, INC.

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

MEP ASSOCIATES, INC.

\_\_\_\_\_/\_\_\_\_\_  
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TLC ENGINEERING FOR ARCHITECTURE

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

  
COMMITTEE MEMBER

Date: 7.27.05