

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20051033

**1. ACTION REQUESTED/PURPOSE:**

Approve and execute modification of agreement to extend the contract with the Department of Community Affairs, (DCA) for the Weatherization Assistance Program/ Low Income Home Energy Assistance Program, (WAP/LIHEAP), for Fiscal year 2005 until September 29, 2005.

2. WHAT ACTION ACCOMPLISHES: Allows the Department of Human Services to extend deadline to spend \$43,166 for the weatherization of homes in Lee County.

3. MANAGEMENT RECOMMENDATION: Sign modification agreements to allow return of signed agreements to DCA prior to the 8/5/05 deadline.

|  |   |  |
|--|---|--|
| <b>4. Departmental Category:</b> 05 <span style="float:right; font-size: 1.5em;">CSC</span>  |   | <b>5. Meeting Date:</b> <u>08-02-2005</u>  |
| <b>6. Agenda:</b><br><input checked="" type="checkbox"/> Consent<br><input type="checkbox"/> Administrative<br><input type="checkbox"/> Appeals<br><input type="checkbox"/> Public<br><br><input type="checkbox"/> Walk-On | <b>7. Requirement/Purpose: (specify)</b><br><input type="checkbox"/> Statute<br><input type="checkbox"/> Ordinance<br><input type="checkbox"/> Admin. Code<br><input checked="" type="checkbox"/> Other | <b>8. Request Initiated:</b><br>Commissioner _____<br>Department <u>Human Services</u><br>Division _____<br>By: <u>Marsha Popkey, Housing</u><br>Mgr. <u>[Signature]</u> |

9. Background: DHS has been providing weatherization for more than 11 years. Grant agreements have been extended across the state due to delays caused by hurricanes. Weatherization funds allow DHS to service the very low income families by providing a source of funds to make housing more energy efficient and to address safety standards.

Attachments: Modification Agreements (4 originals)  
DCA Letter and Program Notice 05- 03

**10. Review for Scheduling:**

| Department Director | Purchasing or Contracts | Human Resources | Other | County Attorney    | Budget Services    |                    |                    | County Manager/P.W. Director |
|---------------------|-------------------------|-----------------|-------|--------------------|--------------------|--------------------|--------------------|------------------------------|
|                     |                         |                 |       |                    | Analyst            | Risk               | Grants             |                              |
| <u>[Signature]</u>  | N/A                     | N/A             | N/A   | <u>[Signature]</u> | <u>[Signature]</u> | <u>[Signature]</u> | <u>[Signature]</u> | <u>[Signature]</u>           |

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY  
COUNTY ADMIN: [Signature]

7-19-05

1:15

COUNTY ADMIN  
FORWARDED TO: [Signature]

REC'D. 7/19/05  
by CO. ATTY.

[Signature]

CO. ATTY.  
FORWARDED TO:  
[Signature]

7-19-05

MODIFICATION OF AGREEMENT  
BETWEEN  
FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS  
AND

This Modification is made and entered into by and between the State of Florida, Department of Community Affairs, ("the Department"), and **Lee County Board of County Commissioners**, the ("Recipient") to modify DCA Contract Number 05LH-4P-09-46-01-015 ("the Agreement").

WHEREAS, the Department and the Recipient have entered into the Agreement, pursuant to which the Department has provided a subgrant of \$ 43,166.00 to the Recipient; and

WHEREAS, the Parties desire to extend the term of the Agreement.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. Section (3) Period of Agreement is revised as follows: "This Agreement shall begin upon execution by both parties or September 30, 2004, whichever is later, and shall end September 29, 2005, unless terminated earlier in accordance with the provisions of paragraph (9) of this Agreement."
2. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
3. *All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.*

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set out herein.

**RECIPIENT**

**STATE OF FLORIDA**

By: \_\_\_\_\_  
Douglas St. Cerny, Board Chair  
(Type Name and Title Here)

By: \_\_\_\_\_  
Janice Browning, Director  
Division of Housing  
and Community Development

Date: 8/2/05

Date: \_\_\_\_\_

59-600072  
Federal Identification Number

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(Type Name and Title Here)

Janice Browning, Director  
Division of Housing  
and Community Development

Date: 8/2/05

Date: \_\_\_\_\_

59-600072  
Federal Identification Number



*M. Cohen*

LEE COUNTY  
DEPARTMENT OF  
HUMAN SERVICES

2005 JUL -5 PM 1:28

STATE OF FLORIDA  
**DEPARTMENT OF COMMUNITY AFFAIRS**

*"Dedicated to making Florida a better place to call home"*

JEB BUSH  
Governor

THADDEUS L. COHEN, AIA  
Secretary

July 1, 2005



**To:** All Weatherization Assistance Program Providers

**Re:** Weatherization Assistance Program/Low Income Home Energy Assistance Program Extension Modification

Due to the disruptions experienced during and after last year's hurricanes, many subgrantees found it necessary to extend their 2004 Weatherization Assistance Program/ Low Income Home Energy Assistance Program (WAP/LIHEAP) agreement in order to expend program funds. However, for a number of subgrantees this extension ultimately resulted in a delay in expending the 2005 WAP/LIHEAP funds.

Since the 2005 WAP/LIHEAP agreement period was shortened by 45 days, it is possible to provide an extension for any subgrantee needing additional time to expend program funds. Therefore, enclosed is a copy of the Weatherization Program Notice 05-03 and a modification to extend the 2005 WAP/LIHEAP agreement period for 45 days. Please review these documents and note the two stipulations that must be adhered to regarding this modification and the new 2006 WAP/LIHEAP agreement.

This modification should only be submitted if a subgrantee will require the additional time to expend program funds. A copy of this letter and program notice has been emailed to all WAP Coordinators. If you have any questions, please contact me by phone at (850) 922-1846, facsimile at (850) 488-2488 or email at [norm.gempel@dcas.state.fl.us](mailto:norm.gempel@dcas.state.fl.us), or your consultant at (850) 488-7541.

Sincerely

*Norm Gempel*  
Norm Gempel, Manager  
Weatherization Assistance Programs

Enclosures

2555 SHUMARD OAK BOULEVARD • TALLAHASSEE, FLORIDA 32399-2100  
Phone: 850.488.8466/Suncom 278.8466 FAX: 850.921.0781/Suncom 291.0781  
Internet address: <http://www.dca.state.fl.us>

CRITICAL STATE CONCERN FIELD OFFICE  
2796 Overseas Highway, Suite 212  
Marathon, FL 33050-2227  
(305) 289-2402


COMMUNITY PLANNING  
2555 Shumard Oak Boulevard  
Tallahassee, FL 32399-2100  
(850) 488-2356

EMERGENCY MANAGEMENT  
2555 Shumard Oak Boulevard  
Tallahassee, FL 32399-2100  
(850) 413-9666

HOUSING & COMMUNITY DEVELOPMENT  
2555 Shumard Oak Boulevard  
Tallahassee, FL 32399-2100  
(850) 488-7956

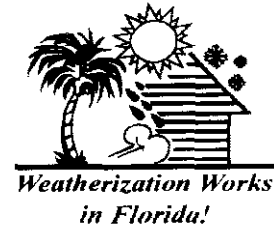
**Division of Housing and Community Development  
Community Assistance Section**

**TO:** All Weatherization Assistance Program Subgrantee  
Executive Directors

**FROM:**  Norm Gempel, Manager  
Weatherization Assistance Program

**DATE:** July 1, 2005

**SUBJECT:** **Program Notice 05-03,  
Extension Modifications**



Enclosed is a modification to extend the 2005 WAP/LIHEAP agreement period for an additional 45 days - through September 29, 2005. However, for those subgrantees initiating this modification for extension, there are two stipulations:

- 1) The signed modification (**three copies - each with original signature**) must be **received by the Department by August 5, 2005**. Extensions received after that date may not be processed.
- 2) No 2006 WAP/LIHEAP\* agreement funds may be expended until:
  - a) all of the 2005 WAP/LIHEAP funds have been expended, or
  - b) the 2005 WAP/LIHEAP close-out has been submitted.

\* The 2006 WAP/LIHEAP agreements should be in the mail by July 8, 2005. The agreement period for the 2006 WAP/LIHEAP will be for 18 months (September 30, 2005 - March 31, 2007). The ensuing agreement periods will be from April 1 through March 31, which will coincide with the WAP agreement period.

During the 2006 WAP/LIHEAP agreement period, there will be two allocations of funds provided. More information regarding this change in agreement period, funding allocations and time frames will be provided in Program Notice 05-04.

If you have any questions regarding the enclosed extension modification, please contact your consultant immediately at (850) 488-7541.

NG/hc

Enclosure