

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20050987**

**1. ACTION REQUESTED/PURPOSE:** Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-05-16 LEE COUNTY UTILITIES OFFICE BUILDING, in the following order of ranking, and authorize contract negotiations to commence with the number-one ranked firm: 1) Sheeley Architects, Inc.; 2) Harper Aiken Partners, Inc.; 3) Architecture, Inc.; 4) Song & Associates.

**2. WHAT ACTION ACCOMPLISHES:** Authorizes negotiations for design services contract for the project known as Lee County Utilities Office Building.

**3. MANAGEMENT RECOMMENDATION:** Staff recommends approval.

**4. Departmental Category:** 02

*C2D*

**5. Meeting Date:** 08-02-2005

**6. Agenda:**  
 Consent  
 Administrative  
 Appeals  
 Public  
 Walk-On

**7. Requirement/Purpose: (specify)**  
 Statute  
 Ordinance  
 Admin. Code **AC-4-4**  
 Other

**8. Request Initiated:**  
 Commissioner \_\_\_\_\_  
 Department **Public Works**  
 Division **Construction & Design**  
 By: **Jim Lavender, Director**

**9. Background:**

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as CN-05-16 Lee County Utilities Office Building.

The deadline for receipt of Letters of Interest was June 24, 2005. A total of ten (10) letters of Interest were received by the established deadline. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, Chairperson, Ayoub Al-Bahou, Project Manager and Ivan Velez, Utilities. On the basis of the information submitted by the ten (10) firms in their Letters of Interest, it was the consensus of the committee to invite four (4) firms for interviews/presentation: Architecture, Inc., Harper Aiken Partners, Inc., Sheeley Architects, Inc. and Song & Associates.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the interviews/presentations on July 1, 2005, with the "short list" firms, the Committee agreed to recommend to the Board the following order of ranking of Consultants: 1) Sheeley Architects, Inc.; 2) Harper Aiken Partners, Inc.; 3) Architecture, Inc.; 4) Song & Associates.

The negotiated agreement with the number-one ranked firm will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheet

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director
					Analyst	Risk	Grants	
	<i>[Signature]</i> 7/13	N/A	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i> 7/13/05	<i>[Signature]</i>	<i>[Signature]</i> 7/13/05	<i>[Signature]</i>

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN. *[Signature]*  
 7-14-05  
 4:45  
 COUNTY ADMIN. *[Signature]*  
 FORWARDED TO: *[Signature]*  
 7/14/05  
 9:30 AM

REC'D. 7/14/05  
 by CO. ATTY.  
 CO. ATTY.  
 FORWARDED TO:  
 Co. Mgr.  
 7-14-05

COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
INTERVIEWS/PRESENTATIONS  
FOR  
CN-05-16 UTILITIES OFFICE BUILDING  
FRIDAY, JULY 1, 2005  
2:30 P.M.

COMPANY NAME

NUMBER RANKED

ARCHITECTURE INC.

3

HARPER AIKEN PARTNERS INC.

2

SHEELEY ARCHITECTS INC.

1

SONG & ASSOCIATES INC.

4

COMMITTEE MEMBER  
SIGNATURE: 

PROJECT MANAGER

DATE: 7/1/05