

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20050967

1. ACTION REQUESTED/PURPOSE: Approve issuance of purchase order in the amount of \$250,000 to the Lee County Property Appraiser for postage and printing of the "Notice of Proposed Property Taxes" (TRIM Notice) mailing and approve necessary funds transfer from reserves.

2. WHAT ACTION ACCOMPLISHES: Provides the funding for printing and mailing of "Notices of Proposed Property Taxes or TRIM Notices."

3. MANAGEMENT RECOMMENDATION: Approve

4. Departmental Category:

C15B

5. Meeting Date: *08-02-200*

6. Agenda:

- Consent
- Administrative
- Appeals
- Public
- Walk-On

7. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin. Code
- Other

8. Request Initiated:

Commissioner _____
Department _____ Constitutional Officer
Division _____ Property Appraiser
By: *K. Wilkinson*
 Kenneth M. Wilkinson, CFA

Background: In accordance with FS 200.069, the Property Appraiser, in the name of the Taxing Authorities within his jurisdiction and at the expense of the County, shall prepare and deliver by first class mail, to each taxpayer to be listed on the current year's assessment roll, a "Notice of Proposed Property Taxes ..."

The postage expenses are payable in advance to the Lee County Property Appraiser and funds are available in *EE5130400100.504111 CA*

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/ P.W. Director
				<i>7/15/05</i>	Analyst <i>7/15/05</i>	Risk <i>7/15/05</i>	Grants <i>7/15/05</i>	Mgr. <i>7/15/05</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY
 COUNTY ADMIN: *[Signature]*
 7/15/05
 COUNTY ADMIN
 FORWARDED TO: *[Signature]*

Rec. by CoAtty
 Date: *7/5/05*
 Time: *8:50*
 Forwarded To:
 Co. mgr.
7/5/05 9:30am

