

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20050736

**1. ACTION REQUESTED/PURPOSE:** Approve Supplemental Authorization No. 6 under CN-03-04 - MISCELLANEOUS TRAFFIC ENGINEERING SERVICES – Del Prado at Veterans Design / Del Prado at Veterans Parkway Eastbound Off-Ramp Improvements Design, to Tindale-Oliver and Associates, Inc., in the amount of \$80,000.00. This STA was anticipated and funds are available within the budget.

**2. WHAT ACTION ACCOMPLISHES:** Provides Lee County with Consultant to provide data collection traffic analysis, design and meetings for Del Prado at Veterans Design / Del Prado at Veterans Parkway Eastbound Off-Ramp Improvements Design.

**3. MANAGEMENT RECOMMENDATION:** Approval Recommended.

<b>4. Departmental Category:</b> 09 <span style="float:right; font-size: 1.5em;">C9C</span>		<b>5. Meeting Date:</b> 06-14-2005
<b>6. Agenda:</b>	<b>7. Requirement/Purpose: (specify)</b>	<b>8. Request Initiated:</b>
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Statute	<b>Commissioner</b> _____
<input type="checkbox"/> Administrative	<input type="checkbox"/> Ordinance	<b>Department</b> Transportation
<input type="checkbox"/> Appeals	<input checked="" type="checkbox"/> Admin. Code AC-4-4	<b>Division</b> _____
<input type="checkbox"/> Public	<input type="checkbox"/> Other	<b>By:</b> Scott Gilbertson, Director
<input type="checkbox"/> Walk-On		

**9. Background:**  
On April 15, 2003, the Board of County Commissioners approved the award of CN-3-04 Miscellaneous Traffic Engineering Services to a total of thirteen (13) firms, for a contract period of two (2) years with the option of renewal for one (1) additional year.

This Supplemental Task Authorization (STA) provides for data collection, traffic analysis and design of Del Prado at Veterans and also the Del Prado at Veteran's Parkway Eastbound Off-Ramp Improvement Design.

Funds are available in the following account string: 20502930700.506540 and 21502930700.506540

Attachment: Two (2) Supplemental Task Authorizations for execution.

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
<i>[Signature]</i> 5-24-05	<i>[Signature]</i> 5-24-05	N/A	<i>[Signature]</i> 5-24-05	<i>[Signature]</i> 5-24-05	Analyst <i>[Signature]</i> 6-1-05	Risk <i>[Signature]</i> 6/1/05	Grants <i>[Signature]</i> 6/1/05	Mgr. <i>[Signature]</i> 6/2/05	<i>[Signature]</i> 5-24-05

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty

Date: 5/31/05

Time: 1:30pm

Forwarded To:  
Co Mgr. 5/31/05  
1:30pm

RECEIVED BY  
COUNTY ADMIN. *[Signature]*

5-31-05

2:15

COUNTY ADMIN  
FORWARDED TO: *[Signature]*

6/3/05  
3pm

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT  
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order  
 Supplemental Task Authorization

NO.: 2

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Misc. Traffic Engineering  
DelPrado at Veterans Design /Del Prado at Veterans Pkwy EB Off-Ramp Improvements Design

CONSULTANT: Tindale-Oliver and Associates, Inc.

PROJECT NO.: 5029  
27505-04

SOLICIT NO.: CN-03-04

CONTRACT NO.: 2461 ACCOUNT NO.: 20502930

REQUESTED BY: Don DeBerry, P.E.

DATE OF REQUEST: March 14, 2005

~~5065~~  
5065

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: March 14, 2005
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: March 14, 2005
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: March 14, 2005
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: March 14, 2005
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: March 14, 2005

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

ACCEPTED:

COUNTY APPROVAL:

for By: Amelia H. Darius 5-12-05  
Department Director Date

By: William E. Oliver  
Consultant/Provider  
William E. Oliver

By: \_\_\_\_\_  
Department Director  
(Print Name)  
(Under \$25,000)

By: [Signature] 5/24/05  
Contracts Mgmt Date

Date Accepted: 3-16-05  
Corporate Seal

Date Approved: \_\_\_\_\_

APPROVED:

By: \_\_\_\_\_  
\*County Attorney's Office Date

By: \_\_\_\_\_  
County Manager (Between  
(\$25,000 and under \$50,000)  
Date Approved: \_\_\_\_\_

\*County Attorney signature needed for over Board level expenditures only.

By: \_\_\_\_\_  
Chairman  
Board of County Commissioners  
Date Approved: \_\_\_\_\_

- CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-A"

Date: March 14, 2005

SCOPE OF PROFESSIONAL SERVICES

for Del Prado at Veterans Design/Del Prado at Veterans Pkwy EB Off-Ramp Improvements Design

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

**Task 1 – Data Collection**

- 1.1 **Survey** – A supplemental field survey will be undertaken to validate the electronic design/survey files associated with the original Veterans' Parkway Project (electronic files to be provided by Lee County). It has been assumed that three survey crew-days will be required along with associated survey office support.
- 1.2 **Base Plans** – 1"=20' Base Plans from the electronic files and supplemental survey in Task 1.1 (assumed 5 plan sheets) will be prepared.
- 1.3 **Geotechnical** – Field investigations (four hand auger borings) and evaluation of available data (to be provided by Lee County) will be undertaken to determine the need (if any) for additional analysis. The results of this task will consist of either a brief Technical Memorandum of our findings or a recommendation to undertake additional investigations and analysis.
- 1.4 **Utilities** – Coordination will be established with all required utility companies/agencies to identify existing conditions and potential conflict situations. This task will include continuing coordination as needed through the design process.
- 1.5 **Field Visit** – A "plan-in-hand" field trip will be undertaken to confirm the survey and data collection efforts and identify any missing information.

**Task 2 – Traffic Analysis**

- 2.1 **Right-Turn Lane Length** – Projected traffic volumes will be analyzed to determine the required length of storage for the EB off-ramp. A queuing analysis will also be undertaken for up to two alternate storage lengths as may be required due to widening impacts on the canal.
- 2.2 **SE 15<sup>th</sup> Place Intersection** – Two conceptual intersection layouts will be developed.
- 2.3 **Reports** – Draft and Final Technical Memoranda will be prepared to document tasks 2.1 and 2.2

### **Task 3 – Design**

This task will entail preparation and development of final design documents to include the following estimated plan index:

Keysheet	(1)
Drainage Maps	(2)
Typical Sections	(2)
Summary of Quantities	(2)
Drainage Summaries	(1)
Project Layout	(1)
Survey and Benchmarks	(1)
Plan and Profiles	(5)
Intersection Details	(1)
Wall Details	(3)
Borings	(1)
Cross Sections	(10)
SWPP Plan	(1)
Traffic Control	(2)
Utility Adjustments	(2)
Total Estimated Dwgs. =	35

- 3.1 **30% Plans** – These will include key sheet, drainage maps, typical sections, project layout, survey and benchmarks, and plans and profiles.
- 3.2 **90% Plans** – These will include all drawings to at least the 90% stage of completion.
- 3.3 **Final Plans** – These will be final signed and sealed plans.
- 3.4 **Quantities** – Quantities will be prepared at the 90% and Final Plan submittals
- 3.5 **Structural Design** – We have assumed that 200 feet of new seawall will be designed to accommodate the widened ramp section.

### **Task 4 – Meetings and Coordination**

- 4.1 A plan review meeting will be held at the 30% submittal. Due to the short nature of this project, these meetings will be conducted via telephone.
- 4.2 Monthly progress reports and schedule updates will be prepared to accompany the project invoices.

\*Attach additional pages, if needed

CHANGE ORDER AGREEMENT No.  
 SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-B"

Date: March 14, 2005

COMPENSATION AND METHOD OF PAYMENT

for Del Prado at Veterans Design/Del Prado at Veterans Pkwy EB Off-Ramp Improvements Design

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Data Collection	\$15,020.00	LS	WIPP
2	Traffic Analysis	\$7,670.00	LS	WIPP
3	Design	\$53,590.00	LS	WIPP
4	Meetings	\$3,720.00	LS	WIPP
TOTAL		\$80,000.00		

(Unless list is continued on next page)









CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-D"

Date: March 14, 2005

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Del Prado at Veterans Design/Del Prado at Veterans Pkwy EB Off-Ramp Improvements Design

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant=s Insurance Coverage	
		Yes	No	Type	Yes	No
Structural Design	Jenkins & Charland Inc. 12381 Cleveland Ave South Suite 204 Ft Myers, FL 33907		X			x
Survey	AIM Eng & Surveying Inc. 5300 Lee Blvd Lehigh Acres, FL 33920		X			x
Geotechnical	Ardaman & Associates 9970 Bavaria Road Ft Lyers, FL 33913		X			x

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-E"

Date: March 14, 2005

PROJECT GUIDELINES AND CRITERIA

for Del Prado at Veterans Design/Del Prado at Veterans Pkwy EB Off-Ramp  
Improvements Design

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

NONE