

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20050617**

1. **ACTION REQUESTED/PURPOSE:** Approval to remove accounts receivable balances considered to be inactive and uncollectible for Public Works/Community Development: Department of Transportation, \$17,507.89, and Community Development, \$530.
2. **WHAT ACTION ACCOMPLISHES:** Annual reduction of accounts receivable balances by the accounts identified as uncollectible. Uncollectibles result when customers' bills remain unpaid for various reasons.
3. **MANAGEMENT RECOMMENDATION:** Approve

<b>4. Departmental Category:</b> <span style="font-size: 1.5em; margin-left: 100px;">C9B</span>		<b>5. Meeting Date:</b> <span style="font-size: 1.2em; margin-left: 20px;">05-17-2005</span>	
<b>6. Agenda:</b>	<b>7. Requirement/Purpose: (specify)</b>	<b>8. Request Initiated:</b>	
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Statute	Commissioner _____	
<input type="checkbox"/> Administrative	<input type="checkbox"/> Ordinance	Department <u>Transportation</u>	
<input type="checkbox"/> Appeals	<input type="checkbox"/> Admin. Code	Division _____	
<input type="checkbox"/> Public	<input type="checkbox"/> Other	By: <u>Scott Gilbertson</u>	
<input type="checkbox"/> Walk-On			

**9. Background:** This annual request is made to remove the following uncollectible balances: Community Development, \$530 – (3) returned checks. Holds have been placed on permits and/or contractor licenses until payment received. Attempts to collect were made by phone and certified letter.

Department of Transportation, Reclamation Program, \$12,649.27 – This is the balance remaining after insurance company damage payment was applied to 6/03 invoice for damaged power box. Balance to be written off, per County Attorney Office, due to Discharge of Debtor notice received from U.S. Bankruptcy Judge.

Department of Transportation – Toll Facilities, \$4,858.62 – (16) returned checks from 3 Toll Facilities, totaling \$433.87 and dating back to 1/03. Certified letters have been mailed. List was cross-referenced to transponder account holders. (36) returned checks from LeeWay Service Center's transponder program, totaling \$4,424.75. Checks are dating back to 11/97, and are through 11/03. Attempts to collect made by phone, certified mail, and where program requirements were met, through the State Attorney Worthless Check Program. Issued transponders have been deactivated and LeeWay accounts frozen until payment is made.

Account information will be retained until the Statute of Limitations period expires, to ensure these customers are not granted future service until these amounts are paid.

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>Amelia Davis</i>	NA	NA		<i>[Signature]</i>	<i>RK 5/5</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i> 5.4.05

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

**Rec. by CoAtty**

Date: 5/5/05

Time: 3:05

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Forwarded To: Adm. 1

RECEIVED BY  
COUNTY ADMIN: [Signature]

05-05-05 mp

4:26 pm

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COUNTY ADMIN  
FORWARDED TO: [Signature]

5/5/05

4:45 pm