

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20050587**

**1. ACTION REQUESTED/PURPOSE:** Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-05-07 CONTRACTED LAB SERVICES, in the following order of ranking, and authorize contract negotiations to commence with the two number-one ranked firms: (1) ELAB, Inc.; (1) Southern Analytical Laboratories; (2) Harbor Branch Environmental Labs; (2) US Biosystems, Inc. This project was in the CIP and funds are available within the budget.

**2. WHAT ACTION ACCOMPLISHES:** Provides Lee County with professional services for the project known as Contracted Lab Services. This includes: Providing analytical laboratory testing on a variety of samples matrices, provide sample containers and result submittal.

**3. MANAGEMENT RECOMMENDATION:** Staff recommends approval.

**4. Departmental Category:** 08 *C8A* **5. Meeting Date:** *05-17-2005*

<b>6. Agenda:</b> <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	<b>7. Requirement/Purpose: (specify)</b> <input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin. Code <b>AC-4-4</b> <input type="checkbox"/> Other	<b>8. Request Initiated:</b> Commissioner _____ Department <b>Public Works</b> Division <b>Natural Resources</b> By: <b>Roland Ottolini, Director</b> 
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**9. Background:** Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as CN-05-07 CONTRACTED LAB SERVICES.

The deadline for receipt of Letters of Interest was March 29, 2005. A total of eight (8) letters of Interest were received by the established deadline. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, Chairperson; Roland Ottolini, Division of Natural Resources, Director; Keith Kibbey, Project Manager. On the basis of the information submitted by the eight (8) firms in their Letters of Interest, it was the consensus of the committee to invite four (4) firms for interviews/presentation: Harbor Branch Environmental Labs; Southern Analytical Labs, Inc.; US Biosystems, Inc., and ELAB, Inc.

After conducting interviews/presentations on April 21, 2005 with the four (4) short-listed firms, the Committee agreed to recommend to the Board the following order of ranking of Consultants: (1) ELAB, Inc. & (1) Southern Analytical Labs, Inc.; (2) Harbor Branch Environmental Labs and (2) US Biosystems, Inc.

The negotiated agreement with the two number-one ranked firms will be brought back to the Board for their approval.

Funds are available in account string: OC5370800100.503190

Attachment: Committee Overall Ranking Sheet

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director
<i>J. Lavender</i> 4/27/05	<i>[Signature]</i>	N/A	N/A	<i>[Signature]</i> 4/28/05	Analyst <i>[Signature]</i> 4/29/05	Risk <i>[Signature]</i> 4/29/05	Grants <i>[Signature]</i> 4/29/05	<i>[Signature]</i> 4/27/05

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty

Date: *4/28/05*

Time: *4:05 p.m.*

Forwarded To:  
*Co. Admin*  
*4/29/05*

RECEIVED BY  
COUNTY ADMIN:

*4-28-05* *[Signature]*

8:30 am

COUNTY ADMIN  
FORWARDED TO: *[Signature]*

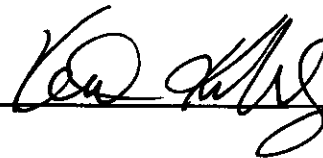
*5/5/05*

*3PM*

COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
INTERVIEWS/PRESENTATIONS  
FOR  
CN-05-07 CONTRACTED LAB SERVICES  
THURSDAY, APRIL 21, 2005  
10:00 A.M. - NOON

<u>COMPANY NAME</u>	<u>NUMBER RANKED</u>
Harbor Branch Environmental Labs	<u>2</u>
Southern Analytical Labs, Inc.	<u>1</u>
US Biosystems, Inc.	<u>2</u>
ELAB, Inc.	<u>1</u>

COMMITTEE MEMBER  
(PROJECT MGR) SIGNATURE:



DATE: 4-21-05