

Lee County Board Of County Commissioners

Agenda Item Summary

Blue Sheet No. 20050079

1. REQUESTED MOTION:

ACTION REQUESTED: Approve proposal by Court Administration to expand Pretrial Services to operate 24 hours/7 days per week (24/7). Approve transfer from General Fund reserves in the amount of \$265,617 to fund six months in FY04/05.

WHY ACTION IS NECESSARY: Board approval is required for funding of expansion of Pretrial Services and transfers from reserves.

WHAT ACTION ACCOMPLISHES: Allows Court Administration's Pretrial Services to implement their proposal to operate 24/7.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #

C15B

3. MEETING DATE:

02-01-2005

4. AGENDA:

- CONSENT ADMINISTRATIVE APPEALS
- PUBLIC WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Court Administration
- C. DIVISION

BY: L. Caron Jeffreys

7. **BACKGROUND:** Pretrial Services submitted a proposal to expand the hours of operation to 24/7. The scheduling changes to implement those hours would require the hiring of eight full-time and four part-time pretrial officers for the jail Intake/Investigation Unit. The expansion of Pretrial Services is designed to better evaluate/screen jail prisoners upon intake, increasing those released on their own recognizance or through supervised programs, thus freeing up jail beds and delaying future jail system expansion costs. The annual cost of the program expansion would be \$531,233. The Lee County Sheriff Dept. will transfer the amount of \$66,404 from booking fees back to the General Fund. This amount represents 25% of the program's 6-month cost. The program's outcomes will be closely monitored and, if warranted, consideration will be given to increasing the booking fees in the future. The annual operating cost for the entire Pretrial Services program (the existing plus this expansion to 24 hrs/7 days is \$1,355,144.

8. **MANAGEMENT RECOMMENDATIONS:** Approve expansion of program with Court Administration, monitor performance measures and goals (see attached), and Court Administrator to report results on a semi-annual basis, with the first start-up report covering the period through Sept., 30, 2005.

9. RECOMMENDED APPROVAL:

| A Department Director | B Purchasing or Contracts | C Human Resources | D Other | E County Attorney | F Budget Services | | | G County Manager |
|-----------------------------|------------------------------------|-------------------------|------------|-------------------------|----------------------|---------------|-----------------|---------------------|
| <i>[Signature]</i> | | | | <i>[Signature]</i> | OA 1/20/05 | OM 1/20/05 | Risk 1/20/05 | <i>[Signature]</i> |

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 1-20-05
Time: 3:45pm
Forwarded To:
Co Adm.

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: General Fund DATE: 01/20/05 BATCH NO. _____

FISCAL YEAR: FY 04/05 FUND #: 00100 DOC TYPE: YB LEDGER TYPE: BA

TO: Court Services Court Services - Court Svs. Admin.
 (DIVISION NAME) (PROGRAM NAME)

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

| ACCOUNT NUMBER | OBJECT NAME | DEBIT |
|---------------------|--------------------------------|------------|
| EB6050000100.509175 | Budget Transfer-Court Services | \$ 265,617 |
| | TOTAL TO: | \$ 265,617 |

FROM: Non-Dept. Reserves
 (DIVISION NAME) (PROGRAM NAME)

| ACCOUNT NUMBER | OBJECT NAME | CREDIT |
|---------------------|---------------------------|------------|
| GC5890100100.509910 | Reserve for Contingencies | \$ 265,617 |
| | TOTAL FROM: | \$ 265,617 |

EXPLANATION: As per Pretrial Services expansion bluesheet dated 2/8/05.

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---------------------------------|------|------|--|---|---------------------------------|--|--|--|---------------------------------|--|--|---|---------------------------------|--|--|---|-------------------------------|------|-----------------------|---------|------------------------------|------|----------------------|---------|-------------------------------------|------|----------------------|------|-------|-------|------------------------|--|
| <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">DIVISION DIRECTOR SIGNATURE</td> <td style="width: 10%;"></td> <td style="width: 10%;">DATE</td> <td style="width: 50%;"></td> </tr> <tr> <td>DBS: APPROVAL <input checked="" type="checkbox"/></td> <td>DENIAL <input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>APPROVAL <input checked="" type="checkbox"/></td> <td>DENIAL <input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>CO. ADMIN.: APPROVAL <input type="checkbox"/></td> <td>DENIAL <input type="checkbox"/></td> <td></td> <td></td> </tr> </table> <p>BCC APPROVAL DATE _____</p> | DIVISION DIRECTOR SIGNATURE | | DATE | | DBS: APPROVAL <input checked="" type="checkbox"/> | DENIAL <input type="checkbox"/> | | | APPROVAL <input checked="" type="checkbox"/> | DENIAL <input type="checkbox"/> | | | CO. ADMIN.: APPROVAL <input type="checkbox"/> | DENIAL <input type="checkbox"/> | | | <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">DEPARTMENT DIRECTOR SIGNATURE</td> <td style="width: 30%;">DATE</td> </tr> <tr> <td><i>Patricia Mello</i></td> <td>1/20/05</td> </tr> <tr> <td>OPERATIONS ANALYST SIGNATURE</td> <td>DATE</td> </tr> <tr> <td><i>Shirley Lopez</i></td> <td>1/20/05</td> </tr> <tr> <td>BUDGET OPERATIONS MANAGER SIGNATURE</td> <td>DATE</td> </tr> <tr> <td>CO. ADMIN. SIGNATURE</td> <td>DATE</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td colspan="2" style="text-align: center;">BCC CHAIRMAN SIGNATURE</td> </tr> </table> | DEPARTMENT DIRECTOR SIGNATURE | DATE | <i>Patricia Mello</i> | 1/20/05 | OPERATIONS ANALYST SIGNATURE | DATE | <i>Shirley Lopez</i> | 1/20/05 | BUDGET OPERATIONS MANAGER SIGNATURE | DATE | CO. ADMIN. SIGNATURE | DATE | _____ | _____ | BCC CHAIRMAN SIGNATURE | |
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BA NO: _____ AUTH CODE: _____ TRANS DATE: _____

Expanded Pretrial Release 24/7 Project/Measurement & Monitoring Plan

PERFORMANCE INDICATORS:

1: Increase by 95%-100% in the number of inmates screened immediately after arrest and booking. Pretrial staff should interview all defendants booked into the jail, regardless of the individual's charge or legal status. As part of the interview process, pretrial staff should also screen all defendants with felony charges for the Drug Court Program; and staff should identify and screen appropriate individuals for the mental Health Court Program. **The increase of interviews will result in all defendants being expediting in a more efficient and effective manner throughout the 20th Judicial Court System.**

2: Increase by 5 -20% the number of inmates released on supervised pretrial release, drug court and mental health court programs.

3: Improve quality of risk assessment to obtain a 90% success rate in FTA for ROR/pretrial release cases.

4: Long term impact of 10-20 % reduction in the average length of stay (ALS) of inmates by reducing overall booking/release process time.

Results Targeted:

Expedited and More Effective Jail Screening on a 24 hour basis
 Quality pre-release assessment to improve judicial decision making
 Improved capacity for supervised pretrial release

| INDICATORS DESCRIPTION: | Year | Planned | Actual |
|---|--------------------|----------------|---------------|
| 1: Number of Inmates screened within 4 hours of booking. Pretrial staff will interview all defendants booked into the Lee County Jail. Baseline fiscal year 2003-04: (1) 28, 746 number of defendants booked into jail) (2) 12,520 number of screened (interviews) by Pretrial Services. | 2005 | 24,414 (95%) | |
| | 2006 | Goal 100% | |
| | 2007 | Goal 100% | |
| | 2008 | Goal 100% | |
| 2: Number of inmates released on supervised pretrial release, drug court and mental health court programs. (Baseline 2003-04: 1,575) | 2005 | 1,654 | |
| | 2006 | 1,819 | |
| | 2007 | 2,092 | |
| | 2008 | 2,511 | |
| 3: Improve quality of risk assessment to obtain a 90-95% success rate in FTA for ROR and supervised pretrial release cases. (Baseline= 87%) | 2005 (May-Dec.) | 90% | |
| | 2006 | 95% | |
| | 2007 | 96% | |
| | 2008 | 98% | |
| 4: Long term impact of 10-20 % reduction in the average length of stay. (Baseline=20.9 days) | 2006 | 18.0 days | |
| | 2007 | 16. 2 days | |