

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20041692

1. REQUESTED MOTION:

ACTION REQUESTED: Approve an after-the-fact waiving of the formal process for BW-05-06, for software purchase and maintenance, for the Department of Transportation, Traffic Section, in the amount of \$285.78 to CarteGraph for a total contract amount of \$50,285.79. Also, request Board approval of continuing yearly maintenance agreement for the software.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides the Traffic Section of the Department of Transportation with required approval of the software purchase and continued maintenance for this traffic maintenance program.

2. DEPARTMENTAL CATEGORY:

COMMISSION DISTRICT #:

09 Transportation

C9A

3. MEETING DATE:

01-11-2005

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:**

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT *Transportation*
- C. DIVISION _____
- BY: *Scott Gilbertson, Director*

7. BACKGROUND:

In August 2002, the Department of Transportation, Traffic Section, entered into an agreement with CarteGraph to provide software, professional, and maintenance services for a Traffic Control Device Maintenance program. This software enables the Traffic Section to maintain required maintenance data on the County's traffic control devices. It was anticipated that this agreement would not exceed Board approval level of \$50,000.00. However, the payment for the 2004-2005 maintenance caused the contract to exceed that limit.

It is therefore, being requested that approval be granted for BW-05-06, for software purchase and maintenance, for the Department of Transportation, Traffic Section, in the amount of \$285.78 to CarteGraph for a total contract amount of \$50,285.79. Also, request Board approval of continuing yearly maintenance agreement for the software. It is anticipated that the software maintenance will be less than \$5,000.00 yearly.

Funds are available in account string: PD541107500.503190.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>12/22/04</i>	<i>Condy 12/20/04</i>	N/A		<i>[Signature]</i> <i>12/21/04</i>	<i>12/22/04</i>	<i>12/22/04</i>	<i>12/22/04</i>	<i>12/22/04</i>	<i>12/20/04</i> <i>[Signature]</i>

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER

Rec. by CoAtty
Date: *12/21/04*
Time: *3:00*
Forwarded To:
Admin. *[Signature]*

RECEIVED BY
COUNTY ADMIN: *[Signature]*
12/21/04
3:25 PM
COUNTY ADMIN
FORWARDED TO:
12/22/04
3PM