

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20041696

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization (STA) No. 25, Contract 1115, with W. Dexter Bender & Associates, Inc., under CN-99-17, COUNTYWIDE ENVIRONMENTAL CONSULTING, Lee County Docking Facility at Bowditch Point, in the not-to-exceed amount of \$10,000.00, for work previously started under STA Nos. 6 and 23 (with a total for STAs 6, 23, and 25 of \$58,400.00).

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides the County with Consultant services for additional permit tracking and coordination which includes preparing and submitting responses for additional information that may be required by the regulatory agencies in the processing of the application.

2. DEPARTMENTAL CATEGORY:

COMMISSION DISTRICT #:
02 Construction & Design

C2B

3. MEETING DATE:

01-04-2005

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Construction & Design*
- C. DIVISION
- BY: *Jim Lavender, Director, Public Works*

7. BACKGROUND:

On October 26, 1999, the Board approved the award of Professional Services Agreements for CN-99-17 COUNTY-WIDE ENVIRONMENTAL CONTRACT (Permitting, Mitigation, Monitoring and Maintenance) to eleven (11) firms.

STA #6, in the amount of \$39,400.00 was approved January 30, 2001 and STA #23, in the amount of \$10,000.00 was approved January 15, 2004, for the planning, designing and permitting of docking facilities at Bowditch Point.

It is being recommended that STA #25, in the amount of \$10,000.00 be approved for additional permit tracking and coordination.

Funds are available in the following account string 20180830104.506510.

Attachments: Three (3) original STA#25 for execution by Chairman.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>12-17-04</i>	<i>12/14</i>	N/A	<i>12/17/04</i>	<i>12/16/04</i>	<i>12/17/04</i>	<i>12/17/04</i>	<i>on label</i>	<i>12/17/04</i>	<i>12-17-04</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *12/10/04*
Time: *11:35*
Forwarded To:

RECEIVED BY
COUNTY ADMIN: *[Signature]*
12/20/04
4:10 PM '04
COUNTY ADMIN
FORWARDED TO: *[Signature]*
12/21/04
9:50 AM

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 25

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: COUNTYWIDE ENVIRONMENTAL CONTRACT - LEE COUNTY DOCKING FACILITY AT BOWDITCH POINT

CONSULTANT: W. Dexter Bender & Associates, Inc. PROJECT NO.: 1808

SOLICIT NO.: CN 99-17 CONTRACT NO.: 1115 ACCOUNT NO.: 20150830104

REQUESTED BY: Bob Taylor DATE OF REQUEST: November 16, 2004

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: November 16, 2004
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: November 16, 2004
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: November 16, 2004
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: November 16, 2004
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: November 16, 2004

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: _____
Department Director Date

By: [Signature] 12/16/04
Contracts Mgmt Date

APPROVED:

By: _____

*County Attorney's Office Date

*County Attorney signature needed
for over Board level expenditures only.

ACCEPTED:

By: [Signature]
Consultant/Provider

Date Accepted: 11/16/04

Corporate Seal

N/A

COUNTY APPROVAL:

By: [Signature]
Department Director
(Under \$25,000)
Date Approved: 11-22-04

By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

CHANGE ORDER AGREEMENT No. ____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 25

EXHIBIT "CO/STA-A"

Date: November 16, 2004

SCOPE OF PROFESSIONAL SERVICES

for Lee County Docking Facility at Bowditch Point

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Additional permit tracking and coordination which includes preparing and submitting responses for additional information that may be required by the regulatory agencies in the processing of the application.

*Use Additional Sheets for Scope of Services, if needed

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 25

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. <u>1-24</u>	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA 25	Lee County Docking Facility at Bowditch Point		\$155,675.00	\$10,000.00	\$165,675.00
TOTAL			\$155,675.00	\$10,000.00	\$165,675.00

CMO:026
09/25/01

CHANGE ORDER AGREEMENT No.

SUPPLEMENTAL TASK AUTHORIZATION No. 25

EXHIBIT "CO/STA-B"

Date: November 16, 2004

COMPENSATION AND METHOD OF PAYMENT

for LEE COUNTY DOCKING FACILITIES AT BOWDITCH POINT

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
#2	C	\$10,000.00	NTE	W.I.P.P.
TOTAL (Unless list is continued on next page)		\$10,000.00	NTE	

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 25

EXHIBIT "CO/STA-D"

Date: November 16, 2004

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for _____

LEE COUNTY DOCKING FACILITIES AT BOWDITCH POINT

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes,			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
None	None					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 25

EXHIBIT "CO/STA-E"

Date: November 16, 2004

PROJECT GUIDELINES AND CRITERIA

for _____

LEE COUNTY DOCKING FACILITIES AT BOWDITCH POINT

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None.