



-For County Use Only-

Application Receipt Date: \_\_\_\_\_  
 Application Approval Date: \_\_\_\_\_  
 Assigned Permit No.: \_\_\_\_\_  
 Reviewed By: \_\_\_\_\_

## Lee County Right-of-Way Placement Permit Application – Communications Facilities

This Permit Application is to be completed by a public or private entity seeking to construct, place, install, maintain or operate a communications facility in the County rights-of-way. **This Permit Application is not applicable for the placement of utilities (i.e. electric, water, sewer) within the County rights-of-way.**

Permit Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Project Location: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Associated Permit Numbers: \_\_\_\_\_

\* Provide permit numbers for any permits obtained in connection with this communications facility, such as the permit number for the supporting structure of the communications facility, if permitted prior to this application.

Contractor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 Start Date of Construction: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Construction duration: \_\_\_\_\_ days Is proposed work within city limits? \_\_\_\_\_

Applicant declares that prior to filing this application, the locations of existing utilities within a 500 foot radius have been determined by contacting all existing utility providers .

**\*Prior to construction, the Permittee is responsible for contacting Sunshine 811 and notifying the appropriate utilities when construction will begin.**

**Optional:** As the owner of the communications facility and as the Applicant for the Right-of-Way Placement Permit, I wish to designate the below named party as the agent in all matters pertaining to this application and permit issued hereunder. In authorizing the agent named below to represent the communications facility owner, I attest that the application is made in good faith and that any information contained in the application is accurate and complete to the best of my knowledge and belief.

Applicant's Agent: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

TYPE OF FACILITY (check all that apply):

- At-grade Facility
- Wireline Facility
  - Aerial facility, total amount of linear feet: \_\_\_\_\_
  - Below-grade facility, total amount of linear feet: \_\_\_\_\_
- Wireless Facility
  - Small wireless facility, total number of facilities: \_\_\_\_\_  
*\*max. 30 facilities per application for collocation on existing structures*  
*\*max. one facility per application if a new utility pole is proposed to support the facility*
  - Micro wireless facility, total number of facilities: \_\_\_\_\_
- Other: \_\_\_\_\_

Does the Registrant pay Communications Services Tax as authorized by Chapter 202, Florida Statutes?  Yes  No  
\*If yes, provide a copy of the Communications Services Tax Certificate of Registration (Dept. of Rev. form DR-700014).

It is estimated that the completion of this project requires:

\_\_\_\_\_ Linear Feet of Unpaved Right-of-Way to be Utilized  
\_\_\_\_\_ Square Footage of Pavement Disturbed or Removed

**Checklist for required documents:**

- Engineering plans, including:
  - Dimensions, height, footprint, stealth design, and concealment features.
  - Location of the proposed facility.
  - For a small wireless facility, the type of structure intended to support said facility, such as an existing structure, repurposed structure, or a new utility pole intended to support the collocation of the small wireless facility.  
Note: If a new utility pole is required, Applicant must also submit a Right-of-Way Utility Pole Permit Application.
    - Documentation that the support structure is capable of supporting the proposed small wireless facility.
    - Pole attachment agreement, if applicable.
  - Distances between the proposed facility and nearby pavement, sidewalks, underground and overhead utilities, and other structures/facilities located within the rights-of-way depicted on photographs and plans.
  - For a small wireless facility, the GPS coordinates (based on the reading from a handheld mobile GPS unit set to Datum NAD 83 or WGS84, to a six (6) decimal point precision).
  - An attestation that the proposed communications facility will be located within the right-of-way.
  - Identification of all trees and landscaping to be removed or impacted.
- Description of installation or construction and timetable for construction.
- Temporary Maintenance of Traffic (MOT) Plan.
- Temporary sidewalk closure plan.
- Estimated costs to restore the ROW and the restoration plan.
- Proof of insurance, if not already on file with the County, including:
  - Workers' Compensation and employer's liability insurance;
  - Comprehensive general liability;
  - Commercial automobile liability; and
  - Commercial excess or umbrella liability, if applicable.
- Performance Bond in an amount equal to 110% of total project cost or \$5,000.00, whichever is greater

This permit application package must be submitted to Lee County by certified mail or hand-delivery, and include one (1) copy of this permit application, with one (1) set of the physically signed and sealed engineering documents, including the plans and drawings, and one (1) USB flash drive with scanned copies of all application materials.

**NOTICE:**

1. Applicant must be registered with Lee County prior to receiving a permit.
2. The engineering plans for a proposed small wireless facility must be signed and sealed by a Florida licensed professional engineer.
3. The construction and maintenance of the communications facility shall not interfere with the rights of other licensed utility providers and permit holders utilizing County rights-of-way.
4. The normal working hours for repair, maintenance, or construction work is \_\_\_\_\_
5. All work shall meet the applicable Lee County standards.
6. Lee County D.O.T. must be notified at least forty-eight (48) hours prior to the start of any construction associated with this application.

**By execution and submission of this Permit Application, Applicant is bound to the County with respect to the indemnification provisions set forth in Section 6-613, Lee County Land Development Code.**

**By submitting an application, Applicant acknowledges that it has reviewed a copy of Chapter 6, Article VII of the Lee County Land Development Code.**

BY: \_\_\_\_\_  
 NAME: \_\_\_\_\_  
 TITLE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_

The above instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ [name], in his/her capacity as \_\_\_\_\_ [title], of \_\_\_\_\_ [name of company], a \_\_\_\_\_ [type of business organization], who ( ) is personally known to me; ( ) produced a current driver's license as identification; or ( ) produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_  
 Commission No.: \_\_\_\_\_  
 Expiration: \_\_\_\_\_

Please remit this Permit Application Package by certified mail or hand delivery to the following address:

*Lee County D.O.T. Engineering Services  
 5642 Enterprise Parkway  
 Fort Myers, Florida 33905*