

LEE COUNTY
CONTINUUM OF CARE
GOVERNANCE BOARD
Meeting Minutes for February 8, 2017

Members Present:

Karla Bath, Advocate
Janet Bartos, Lee County Homeless Coalition
Rosemary Boisvert, SalusCare
Sherri Campanale, Housing Authority of the City of Fort Myers
Shannon Cherizier, The Salvation Army
Christine Lincoln, Children's Home Society of Florida
Becky Madsen, Housing Authority of the City of Fort Myers
Connie Myers for Erika Cooks, Lee County Housing Develop. Corp
Carolyn Norris, Home Ownership Resource Center
Beverly Reed, City of Ft. Myers Community Development
Heidi Shoriak, Lee Memorial Director, Care Management
Matt Vissaggio, Visaggio & Co.
Amy Yearsley, City of Cape Coral Depart of Community Develop.

Staff Present:

Julie, Boudreaux, Program Manager, Neighborhood Building
Jeannie Sutton, Grants Coordinator
Sally Flint, Administrative Assistant

ITEM I

Welcome and Introductions:

Mr. Matt Visaggio, Co-Chair, called the meeting to order at 10:35 and welcomed everyone. Introductions were made.

ITEM II

Approval of November 2, 2016 Minutes:

ACTION:

Ms. Janet Bartos made the motion to accept the November 2, 2016 minutes.
Ms. Christine Lincoln seconded the motion. The motion passed unanimously.

ITEM III

Homeless Service Day (Point in Time County) & Public Safety Sub-Committee Meeting Recap

Ms. Janet Bartos, Lee County Homeless Coalition

Ms. Bartos reported on the Point in Time/Stand Down took place on January 21, 2017. Preliminary numbers were reported as follows:

- Stand Down 414 people were surveyed, 153 were homeless (HUD definition) 19 "state homeless" is a broader definition
- 400 Volunteers
- Health Services saw 24 clients and 43 vaccines were given

- 30 haircuts were given
- 460 meals were served
- EMS were on site for the event
- The Housing Authority was present and there were folks who signed up with them
- It was a successful event

There was a discussion regarding the attendance/involvement of employees from the jail and law enforcement for both general coalition meetings and the CoC meetings.

Ms. Bartos also reported on the highlights from the November 9th Public Safety Subcommittee Meeting.

Resolution of Goals:

1. Expand Lee County Triage Center operation – accomplished and **will not** be carried over to new plan.
2. CIT Training – the goal **will be** carried forward
Prevention Task will develop a diversion program – **may be** included as a separate goal
3. Increase Public Safety workers participation - **will be** carried forward
4. Improve discharge planning & case management from jails or prisons – has not been fully executed
5. Increase capacity of mental health and drug courts – accomplished, **will not** be carried over.

ITEM IV

Governance Charter Approval

Matt Visaggio, Board Co-Chair

Mr. Visaggio & the Board thanked Jeannie for her hard work regarding the Governance Charter.

There was a minor change made on page 6 & 7 regarding attendance per discussion at the last meeting. There were no questions or discussion.

ACTION:

Ms. Amy Yearsley made the motion to accept the Governance Charter.

Ms. Carolyn Norris seconded the motion. The motion passed unanimously.

ITEM V

CoC Written Standards - Revised

Ms. Jeannie Sutton, Lee County Human & Veteran Services (DHVS)

Ms. Sutton reported on the changes in the Written Standards.

Going forward, all changes will be reflected on Page 4, signed by the Board Chair, and the specific pages in the Standards will be updated.

Page 6 – Non Discrimination, regarding LGBTQI

Page 7 – VAWA, major changes (The Housing Authority has a webinar on the new VAWA regulations and Sherri Campanale will send out an e-mail with specifics of when they will show the webinar for any of the Board Members who would like to join them)
Pages 19-27 – new information which is copied from HUD and added to the Written Standards

The approval vote of the Written Standards **was tabled** until the next meeting in May. This will give everyone time to read through the changes.

ITEM VI

2016 & 2017 CoC Funding Competition, CoC Board Retreat & Subcommittee Meetings, CoC System Map

Ms. Jeannie Sutton, Lee County Human & Veteran Services (DHVS)

2016 CoC Funding was announced last month. The debriefing was held yesterday, February 7, and Ms. Sutton will send out the DHVS portion to the Board. The median score was 154, highest 187, lowest 79, (total possible points is 200 for CoC application) DHVS score was 141.

SalusCare lost the funding this year for rental assistance in the amount of \$101,220.

2017 CoC Funding - This year DHVS is planning to apply for Unified Funding Agency (UFA) designation. If designated, Lee County will execute a single grant agreement, which will streamline the application process. Admin dollars are also available with a UFA. A request will be submitted, and it would be 3% of our current renewal demand, approximately \$48,000.

Lee County is also planning to apply for the CoC Planning Grant, which may be used to hire someone to analyze CoC data and conduct system planning in general.

The upcoming CoC competition may have another Bonus (new) Project this year, which could be used for permanent supportive housing or rapid re-housing, agencies should keep an eye out for a Request for Proposals (RFP) for this funding.

HUD is requiring us to look at our CoC projects and overall system performance for each funding competition. Low ranking projects need to be reallocated. Projects in the Tier II ranking will most likely not be funded. Ms. Sutton is working with Eric to work to evaluate project and system performance. Reallocation of projects may be the only to keep our current funding level. Ms. Sutton will be scheduling meetings with CoC Funded agencies to speak with them about their projects.

There is a CoC Board Retreat scheduled for May 10, 10:00 a.m. – 2:00 p.m. at DHVS Building, Room #102.

Pizza, coffee, and soft drinks will be served. Contact Jeannie with any dietary restrictions.

Ms. Sutton will forward information in advance of the retreat to support the following objectives:

- Review and update of the ranking procedures, summary sheet, and tools.

- Review and update of the Reallocation procedures, if necessary.
- Review of ESG and CoC Funded Project Performance
- Recommend projects for reallocation, if none are being voluntarily reallocated
- Recommend minimum score for project renewal
- The new 10 Year Plan, setting of the new goals
- Set Performance standards for 2017 funding contracts
- Provide updates for general membership/coalition meeting
- In March, letters will be sent to the Agencies and inquire as to the possibility of them reallocating their project. It would eliminate some processing time at the retreat. The results from the agency's meetings including their rankings and suggestions for reallocations will be sent in advance to advise the project performance rankings.

Ms. Sutton explained how the Projects are ranked 1 thru 7 (% in Tier I and % in Tier II is determined by HUD) according to performance and HUD priorities.

The Agency Providers: SalusCare Inc., the Salvation Army, Community Assisted and Supported Living, Inc

CoC System Map – this is a new organizational plan which will help others to send clients to various resources they need, and hopefully help to explain the role of each piece within the CoC. A copy will be emailed to Board members, and eventually posted on websites

ITEM VII

Adjourn

Mr. Matt Visaggio, Board Co-Chair

Mr. Visaggio asked that the Board Members please sign the Conflict of Interest and turn it in before leaving today.

Election of the Board Chair position will be voted on at the July 12, 2017 meeting.

Rosemary Boisvert motioned to adjourn the meeting.
Carolyn Norris seconded the motion and it passed.

Mr. Visaggio adjourned the meeting at 11:25.

Upcoming Meeting Schedule:

*Housing Sub-Committee Meeting
March 8, 2017 @ 10:30 am*

*Employment, Transportation, Supportive Services & Prevention Task Force Meeting
April 12, 2017 @ 10:30 am*

*CoC Governing Board Retreat
May 10, 2017 from 10 am until 2 pm*

*Public Awareness, Education & Public Awareness and Education Task Force Meeting
June 6, 2017 @ 10:30 am*

*Health Services & Public Safety Sub-Committee Meeting
July 10, 2017 @ 10:30 am*