

**Permit Submittal Requirements Prior to Florida Building Code Update**  
**Effective December 31, 2017 at Midnight**

***Please note that Thursday, December 28, 2017 is the last day to submit permit applications due to the holiday closure on Friday***

In anticipation of the adoption of the Florida Building Code, 6<sup>th</sup> Edition, Only Complete Permit Applications will be accepted starting November 1, 2017. (For FBC 2014 code compliance, permit application must be prior to December 31, 2017.\*)

Complete Permit Applications are to include these Minimum Submission Requirements:

- Complete Construction Documents showing code analysis criteria and roof to foundation structural
- Complete Energy Calculation, including compliance statement letter
- Truss Drawings (Conventionally Framed or Pre-Engineered)
- Florida Product Approval Number for all Exterior Components and Cladding

**Incomplete submissions will not be accepted and therefore will be returned back to the applicant for completion of requirements above.**

Please keep in mind that all permit applications should include:

- Consistent, Accurate Address throughout all Submission Documents
- Site Plan
- 4 Complete Sets (3 for Residential), original signed and sealed
- Completed Application, including email address and sub-contractor information

\*For ePlan, applications must be submitted and uploads must be accepted by due date.

For details on the new code, visit <https://floridabuilding.org>.