



# APPLICATION FOR MODIFICATION OF MOBILE HOME/RECREATIONAL VEHICLE (MH/RV) PARK 86-36 SITE PLAN IN UNINCORPORATED AREAS ONLY [LDC Section 34-3272]

Current Project Name: \_\_\_\_\_

Original Project Name (if different): \_\_\_\_\_

Original Rezoning Resolution Number (if applicable): \_\_\_\_\_



1. **Name of Applicant:** \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

2. **Relationship of Applicant to owner (check one) and provide [Affidavit of Authorization](#) form:**  
 Applicant is the sole owner of the property. [34-201; 34-204]  
 Applicant has been authorized by the owner(s) to represent them for this action. [34-202; 34-204]

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all County-initiated correspondence regarding this application. [34-202; 34-204]**

a. **Company Name:** \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

b. **[Additional Agent\(s\)](#):** Provide the names of other agents that the County may contact concerning this application. [34-202; 34-204]

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-201; 34-204]**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

5. **Disclosure of Interest [34-201; 34-204]:**  
 Attach [Disclosure of Interest](#) Form. [34-201; 34-204]

6. **STRAP Number(s) [34-204]:**  
 \_\_\_\_\_

7. **Street Address of Property:** \_\_\_\_\_

LEE COUNTY COMMUNITY DEVELOPMENT  
 PO BOX 398 (1500 MONROE STREET), FORT MYERS, FL 33902  
 PHONE (239) 533-8585

**8. Legal Description (must submit one):**

Legal description (metes and bounds) and sealed sketch of the legal description. **[34-204]**

**OR**

Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. ([Click here](#) to see an example of a legal description with no metes and bounds.) **[34-204]**

**9. Lee Plan (Future Land Use) Designation [34-204]:**

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**10. Current Zoning of Property [34-204]:**

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**11. Subsequent Zoning Action Resolution/Case Numbers** (if any): Please list all previous zoning and administrative actions (approvals and denials). Include lot changes approved in Zoning Verification Letters on this project subsequent to the original rezonings (provide additional sheets, if necessary). **[34-204]**

_____	_____
_____	_____
_____	_____

**12. Development Order Numbers For Project** (if any): Please list all local development orders approved on this project.

_____	_____
_____	_____
_____	_____

**13. Written Narrative:** Please provide a written narrative statement explaining exactly what is proposed/ requested. If deviations are sought from requirements of LDC Chapter 10, include a narrative statement for each deviation requested. **[34-204]**

**14. Approved Site Plan:** Provide one copy of the approved (existing) site plan (86-36 Board of County Commission adopted site plan or as subsequently amended) of the development in a size of 24"x36". **[34-204]**

**15. Proposed Site Plan:** Provide a 24"x36" size of the site plan, to scale, that demonstrates the modified lot layout, including the location(s) of any deviations. **[34-204]**

## SUBMITTAL REQUIREMENT CHECKLIST

*Clearly label your attachments as noted in bold below.*

<input type="checkbox"/>	Completed application [34-204]
<input type="checkbox"/>	Filing Fee [34-204]
<input type="checkbox"/>	<b>Affidavit of Authorization</b> Form [34-204; 34-202]
<input type="checkbox"/>	<b>Additional Agents</b> [34-204; 34-202]
<input type="checkbox"/>	<b>Multiple Owners</b> List (if applicable) [34-201; 34-204]
<input type="checkbox"/>	<b>Disclosure of Interest</b> Form [34-204; 34-201]
<input type="checkbox"/>	<b>Legal description (must submit one)</b> [34-204]
<input type="checkbox"/>	Legal description (metes and bounds) and sealed sketch of legal description
	<b>OR</b>
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. ( <a href="#">Click here</a> to see an example of a legal description with no metes and bounds.)
<input type="checkbox"/>	<b>Previous Zoning Actions</b> (if any and add sheets if necessary) [34-204]
<input type="checkbox"/>	<b>DO Numbers</b> (if any and add sheets if necessary) [34-204]
<input type="checkbox"/>	<b>Written Narrative</b> [34-3272]
<input type="checkbox"/>	<b>Approved Site Plan</b> (24"x36") (Ord. 86-36 BoCC approved site plan) [34-204]
<input type="checkbox"/>	<b>Proposed Site Plan</b> (24"x36") [34-204]

**Note:** All information submitted with the application becomes a part of the public record and will be a permanent part of the file. Department staff will review this application for compliance with requirements of the Lee County Land Development Code. The applicant will be notified of any deficiencies.

Acceptance of an administrative application in no way guarantees its approval. If the Director determines that the request is beyond the scope of Land Development Code Section 34-3272 and that a public hearing is necessary, then all fees paid toward the administrative application may be applied toward an application for public hearing.

The Director's decision on an administrative request is final and can not be appealed. In the event the Director denies the request, the applicant's only recourse is to apply for a public hearing. No fees paid for the administrative application will be refunded or applied towards the public hearing.

If it is determined that inaccurate or misleading information was provided to the county or the decision does not comply with the Land Development Code when rendered, then, at any time, the Director may issue a modified decision that complies with the Code or revoke the decision. If the approval is revoked, the applicant may acquire the necessary approvals by filing an application for public hearing in accordance with Chapter 34.