



# APPLICATION FOR RELIEF FOR DESIGNATED HISTORIC RESOURCES IN UNINCORPORATED AREAS ONLY

Project Name: \_\_\_\_\_

Nature of Request: \_\_\_\_\_  
\_\_\_\_\_



1. **Name of Applicant:** \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

2. **Relationship of Applicant to owner (check one) and provide [Affidavit of Authorization](#) form:**  
 Applicant is the sole owner of the property. [34-201; 34-204]  
 Applicant has been authorized by the owner(s) to represent them for this action: [34-202; 34-204]

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all County-initiated correspondence regarding this application. [34-202; 34-204]**

a. **Company Name:** \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

b. **[Additional Agent\(s\)](#):** Provide the names of other agents that the County may contact concerning this application. [34-202; 34-204]

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-201; 34-204]**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

5. **Disclosure of Interest [34-201; 34-204]:**  
 Attach [Disclosure of Interest](#) Form. [34-201; 34-204]

6. **STRAP Number(s) [34-204]:**  
\_\_\_\_\_

7. **Street Address of Property:** \_\_\_\_\_

LEE COUNTY COMMUNITY DEVELOPMENT  
PO BOX 398 (1500 MONROE STREET), FORT MYERS, FL 33902  
PHONE (239) 533-8585

**8. Legal Description (must submit one):**

Legal description (metes and bounds) and sealed sketch of the legal description. [34-204]

**OR**

Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. ([Click here](#) to see an example of a legal description with no metes and bounds.) [34-204]

**9. Use(s) of Property [34-204]:**

a. Current uses of property are:

\_\_\_\_\_

b. Intended uses of property are:

\_\_\_\_\_

**10. Lee Plan (Future Land Use) Designation [34-204]:** \_\_\_\_\_

**11. Current Zoning of Property [34-204]:** \_\_\_\_\_

**12. Property Dimensions [34-204]:**

- a. Width (average if irregular parcel): \_\_\_\_\_ Feet
- b. Depth (average if irregular parcel): \_\_\_\_\_ Feet
- c. Total area: \_\_\_\_\_ Acres or square feet

**13. Historic Designation:**  Historic Resource  Historic District

**14. Lee County Historic Resource Designation Number:** \_\_\_\_\_

**15. Relief Requested:** List the specific section number(s) of the Lee County Land Development Code {and their name(s)} from which the relief is sought. Also explain why the administrative variance is needed and why it should be approved. (Attach extra sheets if additional space is needed.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**16. Site Plan.** Submit a site plan (24"x36"), to scale, illustrating all buildings and easements on the property; the proposed structure or additions for which the administrative variance is sought; and any adjacent structures which may be affected by the requested variance. The location of the requested variance must be clearly indicated on the site plan.

**17. Letters of No Objection** (as required by the Director): Provide Letters of No Objection from all adjacent property owners, including those separated from the subject property by any right-of-way easements, or as required by the Director.

**18. (Optional) Photographs.** Provide photographs of the subject property and surrounding area and any other documentation which may help the Director make a determination.

## SUBMITTAL REQUIREMENT CHECKLIST

*Clearly label your attachments as noted in bold below.*

<input type="checkbox"/>	Completed application for [Relief for Designated Historic Resources] [34-204]
<input type="checkbox"/>	Filing Fee [34-204]
<input type="checkbox"/>	<b><a href="#">Affidavit of Authorization</a></b> Form [34-204; 34-202]
<input type="checkbox"/>	<b><a href="#">Additional Agents</a></b> [34-204; 34-202]
<input type="checkbox"/>	<b>Multiple Owners</b> List (if applicable) [34-201; 34-204]
<input type="checkbox"/>	<b><a href="#">Disclosure of Interest</a></b> Form [34-204; 34-201]
<input type="checkbox"/>	<b>Legal description (must submit one)</b> [34-204]
<input type="checkbox"/>	Legal description (metes and bounds) and sealed sketch of legal description
	<b>OR</b>
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. ( <a href="#">Click here</a> to see an example of a legal description with no metes and bounds.)
<input type="checkbox"/>	<b>Relief Requested</b>
<input type="checkbox"/>	<b>Site Plan</b> (24"x36")
<input type="checkbox"/>	<b>Letters of No Objection</b>
<input type="checkbox"/>	<b>Photographs</b> (Optional)