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(If application for final plat approval, applicant to fill in case number above)

**APPLICATION FOR PLAT REVIEW
FOR UNINCORPORATED AREAS ONLY**

The following information is required to process your plat application. In order to facilitate the timely review of your submission; please provide ALL the items listed on the submittal checklist as well as answers to the following information:

Development Order #: _____

Project Name: _____

Number of Lots: _____

Number of Tracts: _____

Name of Agent: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ **Fax Number:** _____

Email: _____

STRAP Numbers (attach additional sheet if necessary)

_____	_____
_____	_____
_____	_____
_____	_____

Utility Service Provider(s):

Electric: _____ **Natural Gas:** _____

Telephone: _____ **Cable TV:** _____

NOTE: The applicant is solely responsible for submitting the proposed plat to the appropriate utility entities and obtaining written review and recommendation from each entity. A copy of the utility entity response, including plat corrections and letters of review and recommendation, must be included with plat review submittal..

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**LEE COUNTY
COMMUNITY DEVELOPMENT
P.O. BOX 398 (1500 MONROE STREET)
FORT MYERS, FLORIDA 33902
PHONE (239) 533-8585**

COPIES		SUBMITTAL REQUIREMENTS [Administrative Code Section Number]
SUB'D	REQ'D	
		PLAT REVIEW (The following must be submitted, in a single submittal, in order to be accepted by the county for plat review. Incomplete submittals will not be accepted.)
	5	Paper prints (one 24" x 36" and four 11"x17") must be submitted. [AC13-19, M.1.a]
	1	Title Certification meeting the requirements of Administrative Code 13-19, Section H must be submitted. This certification must be no greater than 90 days old at time of submission. Legal description on the face of the plat must match the legal description included in the Title Certification. [AC13-19, M.1.b]
	1	A list of lot and tract sizes in square feet (if not shown on the plat) must be submitted. [AC13-19, M.1.c]
	1	Easement/Tract Location Table identified under AC 13-19, Section I must be submitted. [AC13-19, M.1.d; AC-13-19, I.3]
	1	Boundary survey for the lands to be platted (if required see AC13-19, Section H.2) must be submitted. [AC13-19, M.1.e; AC-13-19, H.2]
	1	Property Owner Documents with completed checklist meeting the requirements of Administrative Code 13-19, Section G.3, OR alternatively the OR book and page or Instrument number reference to the previously approved and recorded documents covering the lands proposed for platting must be submitted. [AC13-19, M.1.f; AC13-19, G.3]
	1	Road name approval letters must be submitted. [AC13-19, M.1.g]
	1	Letters of review and recommendation from all applicable utility service providers must be submitted. [AC13-19, M.1.h]
	1	All necessary consents and joinders not included on the face of the plat must be submitted. [AC13-19, M.1.i]
	1	Proof showing that all taxes due and owing under Florida Statutes Section 197.333 have been paid. [AC13-19, M.1.j]
	1	A map must be submitted identifying all of the STRAP numbers included within the proposed plat boundary. [AC13-19, M.1.k]
	1	Review fees in accordance with External Fees and Charges Manual (AC-3-10) must be submitted. [AC13-19, M.1.l]
		FINAL PLAT REVIEW (The following must be submitted, in a single submittal, in order to be accepted by the county for final plat review. Incomplete submittals will not be accepted.)
	2	Paper prints (one 24" x 36" and one 11"x17") must be submitted. [AC13-19, N.2.a]
	1	Title Certification or Gap Affidavit meeting the requirements of Administrative Code 13-19, Section H must be submitted. This certification must be no greater than 21 days old at time of submission. Legal description on the face of the plat must match the legal description included in the Title Certification. [AC13-19, N.2.b]
	1	A valid Certificate of Concurrency and a copy of the approved Development Order to indicate all stipulations must be submitted. [AC13-19, N.2.c]
	1	Approved infrastructure surety document meeting the requirements of Administrative Code, Section L, OR alternatively Development Order Certificate of Compliance for all subdivision infrastructure improvements and survey monuments must be submitted. [AC13-19, N.2.d]
	1	A written statement from the Lee County Development Services reviewer indicating that the proposed plat complies with the approved development order supporting the plat. This review includes the zoning review. [AC13-19, N.2.e]
	1	Any documentation that was required to be revised or amended in the County's Plat Review Memo.