



REQUEST FOR AN INFORMAL/PRE-APPLICATION MEETING

This form may be used by applicants wishing an informal meeting with County Staff for the purpose of advancing a conceptual plan for development/rezoning prior to submitting a formal application for a Development Order or Zoning action.

The results of an informal meeting are not binding on the developer/applicant, the development services/zoning staff, or the county.

Name of Applicant/Engineer: _____
Mailing Address: _____
City, State, Zip: _____
Phone Number: _____ Fax Number: _____

Name of Project: _____
Owner of Project: _____
Street Address of Project: _____

Type of Project: _____
DO # (if applicable): _____
STRAP Number: _____
Current Zoning: _____ Acreage: _____

Proposed Site Plan? YES NO Applicants are encouraged to provide a site plan with as much information as available in order to better prepare for your meeting.

PLEASE PROVIDE A SPECIFIC EXPLANATION FOR INFORMAL MEETING REQUEST INCLUDING TYPE OF ACTION NEEDED (i.e., Zoning, Development Order, etc.).

You will be advised as to the date and time of your appointment. All meetings are held at the Community Development office located at 1500 Monroe Street (second floor), Fort Myers. Please fax this application to 239-485-8344, email to informals@leegov.com or deliver to second floor lobby receptionist at 1500 Monroe Street. For additional information, please call 239-533-8348.

Enter email address to receive an email reminder of your meeting time: _____

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OFFICE USE ONLY
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DATE AND TIME CONFIRMED FOR INFORMAL: _____