

AGENDA ITEM REPORT

DATE: November 6, 2018
DEPARTMENT: Budget Services
REQUESTER:
TITLE: Approve Ordinance Creating the Telegraph Creek Bridge O&M

I. MOTION REQUESTED

A. Conduct a Public Hearing to consider and approve an ordinance to create the Telegraph Creek Bridge Repair/Inspection Certification Operations & Maintenance Municipal Service Benefit Unit (MSBU).

II. ITEM SUMMARY

Creates the Telegraph Creek Bridge Repair/Inspection Certification Operations & Maintenance Municipal Service Benefit Unit (MSBU).

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The MSTBU office held meetings with the community to go over the repairs of the bridge project along with the creation of the operation and maintenance to continue to cover any repairs and have a certified inspection performed every two years. The County's current process requires formal petitions for the CIP and the O&M and must meet the 50%+1 of property owners. The community received 15 petitions meeting the 50% +1 requirement (26 property owners). The attached budget, as discussed at these meetings, is set up using an estimated cost of \$3,000 for inspection and placing \$1,250 in reserves each year for repairs for an annual assessment amount per year per parcel of \$149.00.

The appointment of the Board advisory committee and the budget/assessment for this operation and maintenance unit will not begin until after the completion of the capital project.

B) Policy Issues

C) BoCC Goals

D) Analysis

The yearly assessment amount per parcel is \$149.00.

E) Options

Adopt ordinance to create the unit - implications as described above.
Decline to adopt ordinance and do not create the unit.

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	No funding required
B)	Is this item approved in the current budget?	No
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Mandatory State Statute 125.01, Ordinance 98-25, Adm Code 3-15
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: MSTBU District Program: Project: Telegraph Creek Bridge Repair O&M Account Strings: to be created at later date	
G)	Fund Type?	Other: MSTBU

H) Comments:

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Advertisement	8/31/2018	Backup Material
Map	8/31/2018	Backup Material
Assessment Rolls	8/31/2018	Backup Material
Ordinance to Create	9/10/2018	Ordinance
Letter to Property Owner	9/12/2018	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Budget Services	Winton, Peter	Approved	8/31/2018 - 12:26 PM
Budget Services	Borman, Lori	Approved	8/31/2018 - 1:04 PM
Budget Services	Winton, Peter	Approved	8/31/2018 - 1:13 PM
County Attorney	Fredyma, John J.	Approved	9/12/2018 - 8:33 AM
County Manager	Winton, Peter	Approved	9/13/2018 - 9:03 AM