

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20070119

1. ACTION REQUESTED/PURPOSE:

Approve Supplemental Task Authorization (STA) #3 under CN-06-12 Miscellaneous Professional Services, with PBS&J, Contract No. 3618, for the project known as Northbound Left Turn Lane at Williams and 5th Street, for a total lump sum amount of \$119,705.00. Authorize Chairman execute STA on behalf of the Board.

2. FUNDING SOURCE: Fund – Transportation Capital Improvement; Program – Maintenance Project; Project – Williams & 5th Street Intersection.

3. WHAT ACTION ACCOMPLISHES: Provides a Consultant to perform engineering & land surveying, roadway plans, utility relocation plans, signing and pavement marking plans and permits for the Northbound Left Turn Lane at Williams and 5th Street.

4. MANAGEMENT RECOMMENDATION: Approve

5. Departmental Category: 9. Transportation C9B		6. Meeting Date: 02-27-2007
7. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	8. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	
	<input type="checkbox"/> Ordinance	
	<input checked="" type="checkbox"/> Admin. Code	AC-4-4
	<input type="checkbox"/> Other	
		9. Request Initiated: Commissioner _____ Department Transportation Division _____ By: Scott Gilbertson, Director

10. Background:

On June 20, 2006, the Board approved the award of CN-06-12 MISCELLANEOUS PROFESSIONAL SERVICES with a total of nineteen (19) Consultant firms for a contract period of two (2) years with the option of renewal for one (1) additional year. PBS&J is one of the selected firms

We are requesting approval of Supplemental Task Authorization (STA) No. 3 with PBS&J, to perform engineering & land surveying, roadway plans, utility relocation plans, signing and pavement marking plans and permits for the project known as Northbound Left Turn Lane at Williams and 5th Street, for a total lump sum amount of \$119,705.00.

Funds are available in the following account: 40667530700.506510

Attachments: 1) Two (2) Supplemental Task Authorizations for execution.

11. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P. W. Director
					Analyst	Risk	Grants	Mgr.	
2/8/07 <i>[Signature]</i>	<i>[Signature]</i>		AO 211	2/8/07 <i>[Signature]</i>	2-8-07 <i>[Signature]</i>	2/8/07 <i>[Signature]</i>	2/8/07 <i>[Signature]</i>	2/8/07 <i>[Signature]</i>	2.1.07 <i>[Signature]</i>

12. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN: *[Signature]*

2/8/07

4:15 PM

COUNTY ADMIN FORWARDED TO: *[Signature]*

2/9/07

11:45

Rec. by CoAtty

Date: 2/8/07

Time: 2:00 pm

Forwarded To: 2/8/07

4:05pm

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 3

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$50,000 or Approval by the County Manager for Expenditures Between \$50,000.01 and \$100,000 or Approval by the Board of County Commissioners for Expenditures over \$100,000)

CONTRACT/PROJECT NAME: Misc Professional Svcs
Northbound Left Turn Lane at Williams and 5th Street

CONSULTANT: PBS&J PROJECT NO.: 406675

SOLICIT NO.: CN-06-12 CONTRACT NO.: 3618 ACCOUNT NO. 40667530700-506510

REQUESTED BY: Department of Transportation DATE OF REQUEST: November 13, 2006

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A" SCOPE OF PROFESSIONAL SERVICE: DATED: November 13, 2006
- EXHIBIT "CO/STA-B" COMPENSATION & METHOD OF PAYMENT: DATED: November 13, 2006
- EXHIBIT "CO/STA-C" TIME AND SCHEDULE OF PERFORMANCE: DATED: November 13, 2006
- EXHIBIT "CO/STA-D" CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: November 13, 2006
- EXHIBIT "CO/STA-E" PROJECT GUIDELINES AND CRITERIA DATED: November 13, 2006

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:	ACCEPTED	COUNTY APPROVAL:
By: <u>Amelia H. Davis</u> <u>1-10-07</u> fov Department Director Date	By: <u>Alex C. [Signature]</u> Consultant/Provider	By: <u>[Signature]</u> Department Director (Under \$50,000)
By: <u>[Signature]</u> <u>1/20/07</u> Contracts Management Date	Date Accepted: <u>12/5/06</u>	Date Approved: _____
	(CORPORATE SEAL)	By: _____ County Manager (Between \$50,000.01 and \$100,000)

APPROVED:	Date Approved: _____
_____ *County Attorney's Office Date	By: _____ Chairwoman Board of County Commissioners (Over \$100,000)
* County Attorney signature needed for over Board level expenditures only	Date Approved: _____

- CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 3

EXHIBIT "CO/STA-A"

Date: November 13, 2006

SCOPE OF PROFESSIONAL SERVICES

for Northbound Left Turn Lane at Williams and 5th Street

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

TASK 2.00 ENGINEERING & LAND SURVEYS

Perform engineering and land surveying services necessary for the subject project as outlines; reference all centerline survey control points; establish the benchline on National Geodetic Vertical Datum (1929) throughout the project and tie property lines to comply with Florida Department of Natural Resources Rule, Florida Administrative Code Chapter 16 Q-3 (Florida Status 177 – Part Two)

TASK 2.01 ROADWAY SURVEY

Provide engineering and land surveys necessary to establish the roadway alignments and intersection streets within the project limits and obtain topography, cross sections, underground utilities , right of way, land-ties and required drainage information for existing and proposed drainage systems and in accordance the master drainage plan/storm run-off treatment areas.

TASK 2.02 UNDERGROUND UTILITIES

Plans will include only information obtained from Sunshine One Call and coordination with known utilities within the corridor.

TASK 6.00 ROADWAY PLANS

Prepare design contract plans for a proposed northbound left turn lane on Williams Avenue at 5th Street. Phase submittals will be made at 60 %, 90% and 100% plans.

TASK 7.00 UTILITY RELOCATION PLANS

Utility Coordination shall include determining the utilities within the corridor through a Sunshine One Call and coordination with known utilities within corridor. This information shall be included in the plans.

TASK 10.00 SIGNING AND MARKING PLANS

Prepare design contract plans for final signing and pavement markings for the project. Phase submittals will be made at 60 %, 90% and 100% plans in conjunction with the roadway plans.

TASK 11.00 PERMITS

The consultant shall coordinate and attend one meeting with South Florida Water Management District (SFWMD). This assumes no permit application, wetland determination, and/or jurisdictional lines, and no calculations completed to be provided to SFWMD.

*Attach additional pages, if needed.

Page A 1 of A 1

CMO:025
09/25/01

CHANGE ORDER AGREEMENT No.

or

SUPPLEMENTAL TASK AUTHORIZATION No. 3

EXHIBIT "CO/STA-B"

Date: November 13, 2006

COMPENSATION AND METHOD OF PAYMENT

for Northbound Left Turn Lane at Williams and 5th Street

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
Task 2.00	ENGINEERING & LAND SURVEY	\$5,500.00	LS	W.I.P.P.
Task 6.00	ROADWAY PLANS	\$82,500.00	LS	W.I.P.P.
Task 7.00	UTILITY RELOCATION PLANS	\$6,480.00	L.S.	W.I.P.P.
Task 10.00	SIGNING AND PAVEMENT MARKING PLANS	\$13,430.00	L.S.	W.I.P.P.
Task 11.00	PERMITS	\$11,795.00	LS	W.I.P.P.
TOTAL		\$119,705.00	LS	

(Unless list is continued on next page)

B1 of B2

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 3

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. _____	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA No. 1	Veteran's Ditch and Nunn Lake Support Service		\$83,000.00	\$0.00	
STA No. 2	Westbound Left Turn Lane at Joel Blvd and Country Club Parkway		\$98,375.00	\$0.00	
STA No. 3	Northbound Left Turn Lane at Williams and 5 th Street			\$119,705.00	
TOTAL			\$181,375.00	\$119,705.00	\$301,080.00

CHANGE ORDER AGREEMENT No. _____
 SUPPLEMENTAL TASK AUTHORIZATION No. 3

EXHIBIT "CO/STA-C"

Date: November 13, 2006

TIME AND SCHEDULE OF PERFORMANCE

for Northbound Left Turn Lane at Williams and 5th Street

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT A@	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
Task 2.00	ENGINEERING & LAND SURVEY	45 Days	45 Days
Task 6.00	ROADWAY PLANS	180 Days	225 Days
Task 7.00	UTILITY RELOCATION PLANS	180 Days	225 Days
Task 10.00	SIGNING AND PAVEMENT MARKING PLANS	180 Days	225 Days
Task 11.00	PERMITS	180 Days	225 Days

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 3

EXHIBIT "CO/STA-C"

Date: November 13, 2006

TIME AND SCHEDULE OF PERFORMANCE

for Northbound Left Turn Lane at Williams and 5th Street

SECTION 2.00 SUMMARY OF THE IMPACT OF CHANGE(S) IN PROFESSIONAL SERVICES ON THE OVERALL PROJECT TIME AND SCHEDULE OF PERFORMANCE

Pursuant to and in consideration of the changes in the Scope of Professional Services in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", the time and schedule the COUNTY and the CONSULTANT, or SERVICE PROVIDER, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT >A= and EXHIBIT >CO/STA-A=	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed

CHANGE ORDER AGREEMENT No. _____

or
 SUPPLEMENTAL TASK AUTHORIZATION No. 3

EXHIBIT "CO/STA-D"

Date: November 13, 2006

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Northbound Left Turn Lane at Williams and 5th Street

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant=s Insurance Coverage	
		Yes	No	Type	Yes	No
TASK 2.01	E.F.Gaines Surveying Services, Inc. 5235 Ramsey Way, Suite 10 Fort Myers, Florida 33907 239-418-0126 (phone) 239-418-0127 (fax)	X		WBE	X	

DL & DI

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 3

EXHIBIT "CO/STA-E"

Date: November 13, 2006

PROJECT GUIDELINES AND CRITERIA

for Northbound Left Turn Lane at Williams and 5th Street

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None