

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20061627

1. ACTION REQUESTED/PURPOSE:

Approve the electronic submission of Federal Transit Administration Section 5307 Urbanized Area Formula grant application FL-90-X597 in the amount of \$3,672,140 and the accompanying authorizing resolution. Upon approval of the application by the FTA, authorize the execution of the grant agreement.

2. WHAT ACTION ACCOMPLISHES:

Allows LeeTran to program USC 5307 Urbanized Area Formula grant funds in the amount of \$3,672,140.00 for capital expenses.

3. MANAGEMENT RECOMMENDATION:

Management recommends approval of the grant application and authorizing resolution necessary for the execution and acceptance of the grant.

4. Departmental Category:

U6U

5. Meeting Date:

JAN 09 2007

6. Agenda:

- ☒ **Consent**
- ☐ **Administrative**
- ☐ **Appeals**
- ☐ **Public**
- ☐ **Walk-On**

7. Requirement/Purpose: (specify)

- ☐ **Statute**
- ☐ **Ordinance**
- ☐ **Admin. Code**
- ☐ **Other**

8. Request Initiated:

Commissioner _____
Department Independent
Division Transit
By: Steve Myers, Director

9. Background:

LeeTran is the eligible recipient of FY 2006 USC 5307 Urbanized Area Formula grant funds in the amount of \$3,525,246 for the Cape Coral/Fort Myers UZA. Collier County as the eligible recipient for the Bonita Springs/Naples UZA has allocated \$146,894 of FY 2006 USC 5307 Urbanized Area Formula grant funds for use by LeeTran. The total amount of \$3,672,140 has been programmed in a grant application which will be matched with FDOT Toll Revenue Credits in the amount of \$907,155. The grant provides for eligible capital equipment purchases and programs, requires one-percent of the grant award allocated for transit enhancements; one-percent for security improvements and provides operating assistance for ADA Paratransit services. The use of these funds was made available on August 31, 2006 by the FTA.

KI5440148600.331420.9006 Independent Division, Fixed Route, Transit Operating, FTA USC 5307 Current \$352,525
 KI5440148640.331420.9006 Independent Division, Fixed Route, Transit Capital, FTA USC 5307 Current \$3,319,615

CONTINUED ON PAGE 2

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
<i>S. Myers</i> 12/5/06				<i>S. Boone</i> 12/4/06	Analyst <i>PK 12/7</i>	Risk <i>12/7/06</i>	Grants <i>12/8/06</i>	Mgr. <i>12/8/06</i>	<i>[Signature]</i>

11. Commission Action:

- ☐ **Approved**
- ☐ **Deferred**
- ☐ **Denied**
- ☐ **Other**

RECEIVED BY COUNTY ADMIN:	
12-7-06 MP	
12:45	
COUNTY ADMIN FORWARDED TO:	
12/14 4:30 PR	

Rec. by CoAtty
Date: 12/6/06
Time: 11:40am
Forwarded To: 12/6/06 1:10pm

2006 is the year in which the Federal Transit Administration Section 5307 Urbanized Area Grant funds annual allocation for transit was awarded. LeeTran became eligible to submit a grant application for these funds after the FTA issued a Finding of No Significant Impact (FONSI) on August 31, 2006 for the facility project.

FTA Section 5307 funds require a match, except in Florida. In Florida, because it is a donor state, and through congressional action, Toll Revenue Credits can be used as match, making project costs 100% eligible for federal grant funds. To apply for Toll Revenue Credits, the eligible federal grantee (LeeTran) petitions the local FDOT Modal Development Office, who reviews the project for compliance with the UPWP and FDOT 5 year work program and recommends award to the District One Office in Bartow, who forwards the request to HQ in Tallahassee. There is no cash value attached to the toll revenue credits, but they are commonly used for match purposes.

10% has been allocated to operating; the terms of the USC 5307 allow grant funds up to 10% of the award to be set aside for ADA expenses. LeeTran reserves the full 10% of the award for operating costs associated with providing paratransit ADA services.

DOT



FTA

U.S. Department of Transportation

Federal Transit Administration

Application for Federal Assistance

Recipient ID:	1083
Recipient Name:	LEE COUNTY TRANSIT
Project ID:	FL-90-X597
Budget Number:	1 - Budget Pending Approval
Project Information:	FY 2006 USC 5307 Urbanized Area Formula

Part 1: Recipient Information

Project Number:	FL-90-X597
Recipient ID:	1083
Recipient Name:	LEE COUNTY TRANSIT
Address:	6035 Landing View Road , Fort Myers, FL 33907 0000
Telephone:	(239) 533-8726
Facsimile:	(239) 277-5064

Union Information

Recipient ID:	1083
Union Name:	NONE
Address 1:	
Address 2:	
City:	, 00000 0000
Contact Name:	
Telephone:	() -
Facsimile:	() 0-0000
E-mail:	
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$3,672,140
Project Number:	FL-90-X597	Adjustment Amt:	\$0
Project Description:	FY 2006 USC 5307 Urbanized Area Formula	Total Eligible Cost:	\$3,672,140

Recipient Type:	County Agency	Total FTA Amt:	\$3,672,140
FTA Project Mgr:	Chris White	Total State Amt:	\$0
Recipient Contact:		Total Local Amt:	\$0
New/Amendment:	None Specified	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Specified	S.C. Eff. Date:	None Specified
Start/End Date:	Oct. 01, 2006 - Sep. 30, 2009	Est. Oblig Date:	None Specified
Recvd. By State:		Pre-Award Authority?:	Yes
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Oct. 01, 2006		
Program Page:	195		
Application Type:	Electronic		
Supp. Agreement?:	No		
Debt. Delinq. Details:			

Urbanized Areas

UZA ID	UZA Name
123610	BONITA SPRINGS--NAPLES, FL

Congressional Districts

State ID	District Code	District Official
12	14	Connie Mack

Project Details

Project uses USC 5307 Urbanized Area Formula apportionment grant funds of \$3,525,246 for FY 2006 and transfers USC 5307 grant funds from Collier County's Bonita Springs UZA in the amount of \$146,894 for FY 2006. Combined total of \$4,590,175 to be soft-matched with toll revenue credits in the amount of \$918,035 for a total grant amount of \$4,590,175.

State of Florida FY 2006 STIP page 195

Lee County FY 2006/2007 TIP project number 4101471, page VII-2

Expenditures include \$352,525 ADA 10% FY 2006 maximum allocation. Provides \$36,721 one-percent transit enhancements and \$36,721 for security expenditures.

Grant provides funding for construction of an operations/maintenance and administrative facility for transit operations. EA completed July 2006, FONSI 8/31/2006.

Related shop equipment, support vehicles and equipment, preventative maintenance, passenger amenities.

Earmarks**No information found.****Security**

No – We will not expend at least 1% of the 5307 funds in this grant application for security purposes.

3. Other, please describe below.

Explanation

Lee County transit provides for security measures from other funding sources.

Part 3: Budget**Project Budget**

	<u>Quantity</u>	<u>FTA Amount</u>	<u>Tot. Elig. Cost</u>
<u>SCOPE</u>			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	2	\$2,782,894.00	\$2,782,894.00
<u>ACTIVITY</u>			
11.42.06 ACQUIRE - SHOP EQUIPMENT	0	\$20,000.00	\$20,000.00
11.42.11 ACQUIRE - SUPPORT VEHICLES	2	\$32,000.00	\$32,000.00
11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$10,000.00	\$10,000.00
11.43.03 CONSTRUCT - ADMIN/MAINT FACILITY	0	\$2,720,894.00	\$2,720,894.00
<u>SCOPE</u>			
117-00 OTHER CAPITAL ITEMS (BUS)	0	\$852,525.00	\$852,525.00
<u>ACTIVITY</u>			
11.7A.00 PREVENTIVE MAINTENANCE	0	\$500,000.00	\$500,000.00
11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$352,525.00	\$352,525.00
<u>SCOPE</u>			
119-00 TRANSIT ENHANCEMENTS (BUS)	0	\$36,721.00	\$36,721.00
<u>ACTIVITY</u>			
11.94.02 BUS SHELTERS	0	\$21,721.00	\$21,721.00
11.94.05 REHAB/RENOV PED ACCESS / WALKWAYS	0	\$15,000.00	\$15,000.00
Estimated Total Eligible Cost:			\$3,672,140.00

Federal Share:		\$3,672,140.00
Local Share:		\$0.00

OTHER (Scopes and Activities not included in Project Budget Totals)

None

No Amendment Funding Source information is available for the selected project

Alternative Fuel Codes

Extended Budget Descriptions

Changes since the Prior Budget

Unable to find change amount information.

Part 4. Milestones

11.42.06 ACQUIRE - SHOP EQUIPMENT 0 \$20,000 \$20,000

	Milestone Description	Est. Comp. Date
1.	RFP/IFB Issued	Oct. 01, 2006
2.	Contract Award	Dec. 01, 2006
3.	Contract Complete	Sep. 30, 2008

11.42.11 ACQUIRE - SUPPORT VEHICLES 2 \$32,000 \$32,000

	Milestone Description	Est. Comp. Date
1.	RFP/IFB Issued	Oct. 01, 2007
2.	Contract Award	Dec. 01, 2007
3.	Contract Complete	Sep. 30, 2008

11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT 0 \$10,000 \$10,000

	Milestone Description	Est. Comp. Date
1.	RFP/IFB Issued	Oct. 01, 2006
2.	Contract Award	Dec. 01, 2006
3.	Contract Complete	Sep. 30, 2008

11.43.03 CONSTRUCT - ADMIN/MAINT FACILITY 0 \$2,720,894 \$2,720,894

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB Issued	Oct. 01, 2007
2.	Contract Award	Jun. 01, 2008
3.	Contract Complete	Sep. 30, 2009

11.7A.00 PREVENTIVE MAINTENANCE 0 \$500,000 \$500,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	PM WORKPLAN ISSUED	Oct. 01, 2006
2.	PM WORKPLAN UNDERWAY	Oct. 15, 2006
3.	PM WORKPLAN COMPLETE	Sep. 30, 2008

11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE 0 \$352,525 \$352,525

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	ADA WORKPLAN ISSUED	Oct. 01, 2006
2.	ADA WORKPLAN UNDERWAY	Oct. 15, 2006
3.	ADA WORKPLAN COMPLETE	Sep. 30, 2008

11.94.02 BUS SHELTERS 0 \$21,721 \$21,721

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	PREPARE BID SPEC	Oct. 01, 2006
2.	AWARD CONTRACT	Jun. 30, 2007
3.	CONTRACT COMPLETE	Sep. 30, 2008

11.94.05 REHAB/RENOV PED ACCESS / WALKWAYS 0 \$15,000 \$15,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	PREPARE BID SPEC	Oct. 01, 2006
2.	AWARD CONTRACT	Jun. 30, 2007
3.	CONTRACT COMPLETE	Sep. 30, 2008

Part 5. Environmental Findings

114206 ACQUIRE - SHOP EQUIPMENT 0 \$20,000 \$20,000

Finding No. 1 - Class II(c)**C19 - Install purchase maintenance equipment**

Purchase and installation of operating or maintenance equipment to be located within the transit facility and with no significant impacts off the site.

114211 ACQUIRE - SUPPORT VEHICLES	2	\$32,000	\$32,000
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Finding No. 1 - Class II(c)**C17 - Purchase of vehicles**

The purchase of vehicles by the applicant where the use of these vehicles can be accommodated by existing facilities or by new facilities which themselves are within a CE.

114220 ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$10,000	\$10,000
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Finding No. 1 - Class II(c)**C19 - Install purchase maintenance equipment**

Purchase and installation of operating or maintenance equipment to be located within the transit facility and with no significant impacts off the site.

117A00 PREVENTIVE MAINTENANCE	0	\$500,000	\$500,000
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Finding No. 1 - Class II(d)**D13 - Other**

Other

117C00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$352,525	\$352,525
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Finding No. 1 - Class II(c)**C16 - Program Admin. & Operating Assistance**

Program administration, technical assistance activities, and operating assistance to transit authorities to continue existing service or increase service to meet routine changes in demand.

119402 BUS SHELTERS	0	\$21,721	\$21,721
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Finding No. 1 - Class II(c)**C08 - Install Shelters, fencing, & Amenities**

Installation of fencing, signs, pavement markings, small passenger shelters, traffic signals, and railroad warning devices where no substantial land acquisition or traffic disruption will occur.

119405 REHAB/RENOV PED ACCESS / WALKWAYS	0	\$15,000	\$15,000
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Finding No. 1 - Class II(c)**C08 - Install Shelters, fencing, & Amenities**

Installation of fencing, signs, pavement markings, small passenger shelters, traffic signals, and railroad warning devices where no substantial land acquisition or traffic disruption will occur.

114303 CONSTRUCT - ADMIN/MAINT FACILITY	0	\$2,720,894	\$2,720,894
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Finding No. 1 - Class III

PNA to EA Date: Jul. 18, 2006

EA to FTA Date: Aug. 18, 2006

FTA Action Date Aug. 31, 2006

Finding Details: FTA issued FONSI 8/31/2006

Part 6: Fleet StatusFixed Route

		Before	Change	After
I.	Active Fleet			
	A. Peak Requirement	48	0	48
	B. Spares	9	0	9
	C. Total (A+B)	57	0	57
	D. Spare Ratio (B/A)	18.75%	0.00%	18.75%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	57	0	57

Paratransit

		<u>Before</u>	<u>Change</u>	<u>After</u>
I.	Active Fleet			
	A. Peak Requirement	37	0	37
	B. Spares	2	0	2
	C. Total (A+B)	39	0	39
	D. Spare Ratio (B/A)	5.41%	0.00%	5.41%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	0	0	0
	C. Total (A+B)	0	0	0
III.	Total (I.C and II.C)	39	0	39

Part 7. FTA Comments

No information found.

Part 8: Results of Reviews

The reviewer did not find any errors

AUTHORIZING RESOLUTION _____

Resolution authorizing the submittal of grant application FL-90-X597 with the Department of Transportation, United States of America, for a grant under **Section 5307** of the Federal Transit Act, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation program of project:

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program.

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, than in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements hereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprises be utilized to the fullest extent possible in connection with these projects, and that define procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, be it resolved by the Lee County Board of County Commissioners:

1. That the Chair or Vice-Chair is authorized to execute this grant agreement on behalf of Lee County, Florida with the US Department of Transportation to aid in the financing of capital and or operation assistance projects pursuant to **Section 5307** of the Federal Transit Act, as amended.

2. That the Chair or the Vice-Chair is authorized to execute or file with such grant application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposed of Title VI of the Civil Rights Act of 1964.
3. That the Transit Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the grant agreement for the program of projects.
4. That the Chair or Vice-Chair is authorized to set forth and execute affirmative minority business policies in connection with the program of projects' procurement needs.
5. That the Chair or Vice-Chair is authorized to execute grant agreements on behalf of Lee County, Florida with the U.S. Department of Transportation for aid in financing of the capital and or operating assistance program of projects.

This resolution was offered by Commissioner _____, who moved for its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Bob Janes _____

Brian Bigelow _____

Ray Judah _____

Tammara Hall _____

Frank Mann _____

ny passed and adopted this _____ of _____, 2006.

Attest

CHARLIE GREEN, CLERK

LEE COUNTY

BOARD OF COUNTY COMMISSIONERS

Chairman

APPROVED AS TO FORM
AND CONTENT

Office of the County Attorney

AUTHORIZING RESOLUTION _____

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5. That the Chair or Vice-Chair is authorized to execute grant agreements on behalf of Lee County, Florida with the U.S. Department of Transportation for aid in financing of the capital and or operating assistance program of projects.

This resolution was offered by Commissioner _____, who moved for its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Bob Janes	_____
Brian Bigelow	_____
Ray Judah	_____
Tammara Hall	_____
Frank Mann	_____

Duly passed and adopted this _____ of _____, 2006.

Attest

LEE COUNTY

BOARD OF COUNTY COMMISSIONERS

CHARLIE GREEN, CLERK

Chairman

APPROVED AS TO FORM
AND CONTENT

Office of the County Attorney

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE**GRANT AWARD INFORMATION**

1. County Grant ID (project #): _____
2. Title of Grant: USC 5307 Urbanized Area Formula Grant
3. Amount of Award: \$3,672,140
4. Amount of Match Required: \$918,035
5. Type of Match: FDOT Toll Revenue Credits soft match
(cash, in-kind etc)
6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA # _____	STATE <input type="checkbox"/> CSFA # _____
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7. Agency Contract Number: FL-90-X597

8. Contract Period:	Begin Date: <u>10/1/2006</u>	End Date: <u>ongoing</u>
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9. Name of Subrecipient(s) _____

10. Business Unit(s): _____

11. Scope of Grant: (describe project). Grant provides for acquisition of transit related shop and support equipment, support vehicles, preventative maintenance, operating for ADA paratransit services, transit enhancements to passenger amenities including rehabbing bus shelters, pedestrian access and walkways. Requires one-percent expended for transit enhancements and one-percent for security measures. This grant also provides for construction costs related to the development of the new transit operations/maintenance and administration facility.

12. Has this Grant been Funded Before? ☐ YES ☒ NO If YES When? _____13. Is Grant Funding Anticipated in Subsequent Years? ☒ YES ☐ NO14. If Grant Funding Ends Will This Program Be Continued at County Expense? ☒ YES ☐ NO

If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact
is provided in *Comment Section* on page 2 ☐

ADMINISTERING DEPARTMENT INFORMATION

1. Department: Transit
2. Contacts:

Program Mgr. <u>Steve Myers, Director</u>	Phone #: <u>533-8726</u>
Fiscal Mgr. <u>Susan Riley, Fiscal</u>	Phone #: <u>533-8726</u>

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

1. Grantor Agency: US Department of Transportation – Federal Transit Administration
2. Program Title/Division: USC 5307 Urbanized Area Formula Grant Program
3. Agency Contact: Elizabeth Martin
4. Phone Number: 404-562-3509
5. Mailing Address: FTA Region IV – Atlanta Federal Center
61 Forsyth Street, SW, Suite 17T50, Atlanta, Georgia, 30303

SOURCE OF FUNDS

1. Original Funding
Source: USDOT - FTA
(name of agency where funding originated from)
2. Pass Through Agency:
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT-- --then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).
3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee
or Subrecipient in #3 above: no

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES ☐ NO ☒

(Example: you need to return interest earnings)

Please Explain: _____

2. Is funding received in advance? YES ☐ NO ☒

(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

COMMENTS--INSTRUCTIONS:

LeeTran is the eligible recipient of FY 2006 USC 5307 Urbanized Area Formula Grant funds in the amount of \$3,525,246 for the Cape Coral/Fort Myers UZA. Collier County as the eligible recipient for the Bonita Springs/Naples UZA has allocated \$146,894 of FY 2006 USC 5307 Urbanized Area Formula Grant funds for use by LeeTran.