

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20040809

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization No. 2 to Contract 2470, in the amount of \$81,703.00 to CRSPE, Inc., under CN-03-04, MISCELLANEOUS TRAFFIC ENGINEERING SERVICES – Statewide ETC Interoperability Testing and Support.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Will provide a consultant already on contract to administer and coordinate interoperability test plan and procedures of the LeeWay tags at the Orlando and Miami SunPass venues in addition to testing of SunPass tags at Lee County venue.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #:
 09 Transportation

C9F

3. MEETING DATE:

06-29-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT *Transportation*
- C. DIVISION _____
- BY: *Scott Gilbertson, Director*

7. BACKGROUND:

On April 15, 2003, the Board of County Commissioners approved the award of CN-03-04 Miscellaenous Traffic Engineering Services with a total of thirteen (13) firms: CRSPE Inc.; David Plummer & Associates; Florida Transportation Engineering Inc.; Gray-Calhoun & Associates; HNTB Corporation; Kimley-Horn & Associates Inc.; Kittleson & Associates, Inc.; Metro Transportation Group Inc.; PBS&J; Tindale-Oliver & Associates Inc.; TEI Engineers & Planners; TY Lin International, and URS Corporation, for a contract period of two (2) years with the option of renewal for one (1) additional year.

This Supplemental Task Authorization (STA No. 2) provides for consulting services under CN-03-04 Miscellaneous Traffic Engineering Services- Statewide ETC Interoperability Testing and Support, in the amount of \$81,703.00

Funds will be available from the following accounts: 20408942133.506510 - \$4,902.00, 20408942135.506510 - \$44,937.00, 21602830700.506510 - \$31,864.00

Attachment: Two copies of Supplemental Task Authorization No. 2 for Execution.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>James</i> <i>6-15-04</i>	<i>Cindy</i> <i>6/15/04</i>	N/A	<i>PAV</i> <i>6/15/04</i>	<i>James</i> <i>6/17/04</i>	<i>6/17/04</i>	<i>6/17/04</i>	<i>6/17/04</i>	<i>6/17/04</i>	<i>James</i> <i>6-15-04</i>

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER

Rec. by CoAtty
 Date: *6/17/04*
 Time: *11:45 am*
 Forwarded To:

RECEIVED BY
 COUNTY ADMIN: *11*
6/16/04
2:15 pm SET
 COUNTY ADMIN
 FORWARDED TO: *15*
6-17-

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 2

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Miscellaneous Traffic Engineering Services - Statewide ETC Interoperability Testing And Support.

CONSULTANT: CRSPE, INC PROJECT NO.: 0700

SOLICIT NO.: CN-03-04 CONTRACT NO.: 2470 ACCOUNT NO.: _____

REQUESTED BY: CRSPE, Inc. DATE OF REQUEST: May 10, 2004

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: May 10, 2004
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: May 10, 2004
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: May 10, 2004
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: May 10, 2004
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: May 10, 2004

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: R. K. [Signature] 5/21/04
Department Director Date
By: Gail Orio 6/15/04
Contracts Mgmt Date

ACCEPTED:

By: [Signature]
Consultant/Provider
Date Accepted: _____
Corporate Seal

COUNTY APPROVAL:

By: _____
Department Director
(Under \$25,000)
Date Approved: _____
By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed
for **over** Board level expenditures only.

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

- CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No.2

EXHIBIT "CO/STA-A"

Date: May 10, 2004

SCOPE OF PROFESSIONAL SERVICES

for Miscellaneous Traffic Engineering Services - Statewide ETC Interoperability Testing And Support
(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

- Task 1. – Project Kick-off, Site Visit, Review of Agency Business Rules & Prepare Test Plan & Test Procedures
- Task 2. – Conduct ETC I/O Test of LeeWay Tags at Orlando SunPass Venue
- Task 3. – Conduct ETC I/O Test of LeeWay Tags at Orlando E-PASS Venue
- Task 4. – Conduct ETC I/O Test of LeeWay Tags at Orlando O-PASS Venue
- Task 5. – Conduct ETC I/O Test of LeeWay Tags at Miami SunPass/MDX Venue
- Task 6. – Conduct ETC I/O Test of SunPass, E-PASS & O-PASS Tags at Lee Co. Venue
- Task 7. – Analyze ETC I/O Test Data & Prepare Test Report for LeeWay Tags at Orlando & Miami Venues
- Task 8. – Analyze ETC I/O Test Data & Prepare Test Report for Lee County Venue
- Task 9. – Prepare LeeWay ETC I/O Summary Test Report
- Task 10. – Project Administration and Coordination

*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No.
 SUPPLEMENTAL ^{or} TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-B"

Date: May 10, 2004

COMPENSATION AND METHOD OF PAYMENT

for Miscellaneous Traffic Engineering Services - Statewide ETC Interoperability Testing And Support.

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Project Kick-off, Site Visit, Review of Agency Business Rules & Prepare Test Plan & Test Procedures	\$24,475	NTE	
2	Conduct ETC I/O Test of LeeWay Tags at Orlando SunPass Venue	\$0		
3	Conduct ETC I/O Test of LeeWay Tags at Orlando E-PASS Venue	\$0		
4	Conduct ETC I/O Test of LeeWay Tags at Orlando O-PASS Venue	\$0		
5	Conduct ETC I/O Test of LeeWay Tags at Miami SunPass/MDX Venue	\$0		
6	Conduct ETC I/O Test of SunPass, E-PASS & O-PASS Tags at Lee Co. Venue	\$8,134	NTE	
7	Analyze ETC I/O Test Data & Prepare Test Report for LeeWay Tags at Orlando & Miami Venues	\$0		
8	Analyze ETC I/O Test Data & Prepare Test Report for Lee County Venue	\$9,689	NTE	
9	Prepare LeeWay ETC I/O Summary Test Report	\$8,620	NTE	
10	Project Administration and Coordination	\$12,500	NTE	

	MSX International	\$13,885	NTE
	Direct Office Expenses (local mileage, copies, phone, etc.)	\$2,000	NTE
	Direct Travel Expenses (travel, lodging, etc.)	\$2,400	NTE
TOTAL		\$81,703	NTE

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. _____

SUPPLEMENTAL TASK AUTHORIZATION No. 2

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. 1	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
1	Analysis of Toll Collection Costs	\$0	\$25,000.00		\$25,000
2	Statewide ETC Interoperability Testing And Support	\$0		\$81,703	\$106,703
TOTAL			\$25,000	\$81,703	\$106,703

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-C"

Date: May 10, 2004

TIME AND SCHEDULE OF PERFORMANCE

for Miscellaneous Traffic Engineering Services - Statewide ETC Interoperability Testing And Support

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT A	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
1	Project Kick-off, Site Visit, Review of Agency Business Rules & Prepare Test Plan & Test Procedures	30	30
2	Conduct ETC I/O Test of LeeWay Tags at Orlando SunPass Venue	30	60
3	Conduct ETC I/O Test of LeeWay Tags at Orlando E-PASS Venue	30	60
4	Conduct ETC I/O Test of LeeWay Tags at Orlando O-PASS Venue	30	60
5	Conduct ETC I/O Test of LeeWay Tags at Miami SunPass/MDX Venue	30	60
6	Conduct ETC I/O Test of SunPass, E-PASS & O-PASS Tags at Lee Co. Venue	45	105
7	Analyze ETC I/O Test Data & Prepare Test Report for LeeWay Tags at Orlando & Miami Venues	20	80
8	Analyze ETC I/O Test Data & Prepare Test Report for Lee County Venue	20	80
9	Prepare LeeWay ETC I/O Summary Test Report	30	135
10	Project Administration and Coordination	135	135

CHANGE ORDER AGREEMENT No. _____

SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-D"

Date: May 10, 2004

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Miscellaneous Traffic Engineering Services - Statewide ETC Interoperability Testing And Support.

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
	PBS&J 482 South Keller Road Orlando, FL 32810-6101		x		x	
	MSX, International 1302 East Robinson Street Orlando, Florida 32801		x		x	

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 2

EXHIBIT "CO/STA-E"

Date: May 10, 2004

PROJECT GUIDELINES AND CRITERIA

for Miscellaneous Traffic Engineering Services - Statewide ETC Interoperability Testing
And Support.

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

NONE