

**Lee County Board Of County Commissioners**  
**Agenda Item Summary**

**Blue Sheet No. 20021156**

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-02-27 LEE COUNTY WATER SYSTEM VULNERABILITY STUDY, in the following order of ranking, and authorize contract negotiations to commence with the number one ranked firm: (1) Malcolm Pirnie Inc. (2) HDR Inc.; and (3) EMA Inc.

**WHY ACTION IS NECESSARY:** Pursuant to Administrative Code AC-4-4 Lee County Contracts Manual, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

**WHAT ACTION ACCOMPLISHES:** Consultant will provide professional services to include the development of a Vulnerability Assessment for the entire Lee County Potable Water system in accordance with the requirements of its USEPA Vulnerability Assessment Grant.

**2. DEPARTMENTAL CATEGORY:**

10 Utilities

COMMISSION DISTRICT #:

*C10E*

**3. MEETING DATE:**

*10-29-2002*

**4. AGENDA:**

☒ **CONSENT**  
☐ **ADMINISTRATIVE**  
☐ **APPEALS**  
☐ **PUBLIC**  
☐ **WALK ON**  
**TIME REQUIRED:**

**5. REQUIREMENT/PURPOSE:**  
(Specify)

☐ **STATUTE**  
☐ **ORDINANCE**  
☒ **ADMIN. CODE** AC-4-4  
☐ **OTHER**

**6. REQUESTOR OF INFORMATION:**

**A. COMMISSIONER**  
**B. DEPARTMENT** Public Works  
**C. DIVISION** Utilities  
**BY:** Rick Diaz, Utilities Director

*10/10/02*

**7. BACKGROUND:**

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Lee County Water System Vulnerability Study.

The deadline for receipt of Letters of Interest was September 10, 2002. A total of seven (7) Letters of Interest were received by the established deadline. All seven (7) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on September 24, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman; Rick Diaz, Utilities Director; and Mike Crumpton, Utilities Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite three (3) firms for interviews/presentations.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the interviews/presentations on October 4, 2002, with the "short list" firms, the Committee agreed to recommend to the Board the following order of ranking of Consultants: (1) Malcolm Pirnie, Inc.; (2) HDR Inc.; and (3) EMA Inc..

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheets

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget/Services 10/11/02				G County Manager
<i>Shunder</i> 10-10-02	<i>Shunder</i> 10/10/02	N/A	<i>Shunder</i> 10/10/02	<i>Shunder</i> 10/10/02	OA	OM	Risk	GC	<i>Shunder</i> 10-10-02
					<i>Shunder</i> 10/10/02	<i>Shunder</i> 10/11/02	<i>Shunder</i> 10/15/02	<i>Shunder</i> 10/11/02	

**10. COMMISSION ACTION:**

☐ **APPROVED**  
☐ **DENIED**  
☐ **DEFERRED**  
☐ **OTHER**

**Rec. by County**  
Date: *10/10/02*  
Time: *3:50 pm*  
**Forwarded to:**  
*Budget*  
*10/10/02 9:30 am*

**FORWARDED BY**  
**COUNTY ADMIN.**  
*pm*  
*10/11 10:55H*  
**FORWARDED TO:**  
*10/15 60*

**COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
FOR  
CN-02-27 LEE COUNTY WATER SYSTEM VULNERABILITY STUDY  
September 24, 2002 @ 1:30 P.M.**

COMPANY NAME	NUMBER RANKED
Blue Sky Strategy Consulting LLC	<u>2</u>
Boyle Engineering Corp.	<u>2</u>
EMA Inc.	<u>1</u>
HDR Inc.	<u>1</u>
Malcolm Pirnie Inc.	<u>1</u>
Tectonic Engineering & Surveying	<u>2</u>
Versar Inc. (Geomet Division)	<u>2</u>

COMMITTEE MEMBER  
(PROJECT MGR) SIGNATURE: 

**COMPETITIVE NEGOTIATIONS COMMITTEE  
INTERVIEWS/PRESENTATIONS  
OVERALL RANKING SHEET  
FOR  
CN-02-27 LEE COUNTY WATER SYSTEM VULNERABILITY STUDY  
October 4, 2002 @ 1:30 P.M.**

**COMPANY NAME**

**NUMBER RANKED**

**EMA Inc.**

3

**HDR Inc.**

2

**Malcolm Pirnie Inc.**

1

**COMMITTEE MEMBER**

**(PROJECT MGR) SIGNATURE:** 