

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Concur with the selection of Consultants by the Competitive Negotiations Committee for CN-02-26 MISCELLANEOUS SURVEYING & MAPPING SERVICES, and authorize staff to negotiate hourly rates and independent costs with the following fifteen (15) selected firms: AIM Engineering & Surveying Inc.; Bean, Whitaker, Lutz & Kareh Inc.; Burch Surveying & Mapping; Coastal Engineering Consultants; Deni Associates Inc.; E.F. Gaines Surveying Services Inc.; Ink Engineering; Jeffrey Cooner & Associates; Johnson Engineering Inc.; Metron Surveying & Mapping; Q. Grady Minor; Sea Systems Corporation; TKW Consulting Engineers; Trask Associates Inc.; and WilsonMiller Inc., for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

**WHY ACTION IS NECESSARY:** Pursuant to Lee County Contract Manual approved by the Board on September 25, 2001, the Board is required to approve all Consultant selections.

**WHAT ACTION ACCOMPLISHES:** Provides the County with several consultants on contract that can provide professional mapping & surveying services.

**2. DEPARTMENTAL CATEGORY:**

02 Independent  
 COMMISSION DISTRICT #:

C2C

**3. MEETING DATE:**

10-08-2002

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
  - B. DEPARTMENT Public Works
  - C. DIVISION
- BY: Jim Lavender, Director

**7. BACKGROUND:**

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional mapping & surveying services, for Lee County.

The deadline for receipt of the Letters of Interest was August 20, 2002. A total of twenty one (21) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on August 27, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Chairman, Roland Ottolini, Natural Resources Director and Don DeBerry, DOT. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite fifteen (15) firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the telephone interviews on August 27, 2002, with the "short list" firms, it was the consensus of the Committee to recommend to the Board the selection of fifteen (15) firms and request Board approval for staff to commence contract negotiations with the fifteen (15) firms as follows: Aim Eng. n. Surveying Inc.; Bean, Whitaker, Lutz & Kareh Inc.; Burch Surveying & Mapping; Coastal Engineering Consultants; Deni Associates Inc.; E.F. Gaines Surveying Services Inc.; Ink Engineering; Jeffrey Cooner & Associates; Johnson Engineering Inc.; Metron Surveying & Mapping; Q. Grady Minor; Sea Systems Corporation; TKW Consulting Engineers; Trask Associates Inc.; and WilsonMiller Inc., for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

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**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services 9/19/02			G County Manager	
		N/A		WA 9/19/02	QA 9/24/02	OM 9/25/02	Risk 9/25/02	GC 9/25/02	9/18/02
9/18/02	9/18/02								

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D.  
 by CO. ATTY.  
 9/19/02  
 115500  
 CO. ATTY.  
 FORWARDED TO:  
 Budget  
 9/19/02

RECEIVED BY  
 COUNTY ADMIN  
 9-19-02  
 2:45  
 COUNTY ADMIN.  
 FORWARDED TO:  
 RETURNED  
 to  
 PR 9/19/02

2:19 pm PR 9/19/02

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Per Section 6 of the Contracts Manual for annual type master contracts the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates and independent cost within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting Board approval of agreements.

Because of the large amount and variety of mapping & surveying services expected to be needed and because many projects may required mapping & surveying services during the same period of time, the Committee agreed that the County's interests will be served best by developing Professional Services Agreements with several consulting firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two year contracts with the fifteen (15) firms to provide mapping & surveying on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance of Supplemental Task Authorizations.

Funds will be available within specific project budgets.

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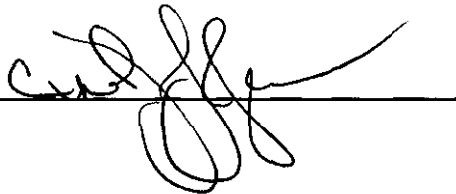
**COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
FOR  
CN-02-26 MISCELLANEOUS SURVEYING & MAPPING SERVICES  
AUGUST 27, 2002 AT 3:00 P.M.**

**COMPANY**

**RANKING**

AIM ENGINEERING & SURVEYING INC.	1
BANKS ENGINEERING INC.	2
BEAN, WHITAKER, LUTZ & KAREH INC.	1
BURCH SURVEYING & MAPPING	1
COASTAL ENGINEERING CONSULTANTS	1
CONSUL-TECH SURVEYING & MAPPING	2
DENI ASSOCIATES INC.	1
E.F. GAINES SURVEYING SERVICES INC.	1
GLOBAL SURVEYING	2
INK ENGINEERING	1
JEFFREY COONER & ASSOCIATES	1
JOHNSON ENGINEERING INC.	1
METRON SURVEYING & MAPPING	1
NEESE & ASOCIATES	2
Q. GRADY MINOR	1
RWA INC.	2
SEA SYSTEMS CORPORATION	1
SOUTHERN RESOURCE MAPPING OF MIAMI	2
TKW CONSULTING ENGINEERS	1
TRASK ASSOCIATES INC.	1
WILSONMILLER INC.	1

**COMMITTEE MEMBER  
(PROJECT MGR) SIGNATURE:**



COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
FOR INTERVIEWS ON  
CN-02-26 MISCELLANEOUS SURVEYING & MAPPING SERVICES  
SEPTEMBER 6, 2002 AT 9:00 A.M.

COMPANY

RANKING

AIM ENGINEERING & SURVEYING INC.	/
BEAN, WHITAKER, LUTZ & KAREH INC.	/
BURCH SURVEYING & MAPPING	/
COASTAL ENGINEERING CONSULTANTS	/
DENI ASSOCIATES INC.	/
E.F. GAINES SURVEYING SERVICES INC.	/
INK ENGINEERING	/
JEFFREY COONER & ASSOCIATES	/
JOHNSON ENGINEERING INC.	/
METRON SURVEYING & MAPPING	/
Q. GRADY MINOR	/
SEA SYSTEMS CORPORATION	/
TKW CONSULTING ENGINEERS	/
TRASK ASSOCIATES INC.	/
WILSONMILLER INC.	/

COMMITTEE MEMBER  
(PROJECT MGR) SIGNATURE:

