

BOARD MANAGEMENT AND PLANNING COMMITTEE AGENDA

MONDAY, FEBRUARY 7, 2005

1:30 PM - 4:00 PM

COUNTY COMMISSION CHAMBERS

1. **IMPACT FEES – STATUS REPORT**
PRESENTER: Mary Gibbs, Community Development
TIME REQUIRED: 10 Minutes

2. **DENSITY REDUCTION/GROUNDWATER RESOURCE LAND USE CHANGES**
PRESENTER: Paul O'Connor, Community Development
TIME REQUIRED: 5 Minutes

3. **DISCUSSION OF THE COMMUNITY PLANNING PROGRAM IN LEE COUNTY**
PRESENTER: Jim Mudd, Community Development
TIME REQUIRED: 10 Minutes

4. **COUNTYWIDE INTELLIGENT TRANSPORTATION SYSTEMS (ITS) PLAN**
PRESENTER: Harry Campbell, Traffic Engineering
TIME REQUIRED: 10 Minutes

5. **CR 951 ALTERNATIVES CONSIDERATION**
PRESENTER: Don DeBerry, DOT
TIME REQUIRED: 15 Minutes

6. **DISCUSSION OF PROPOSED MINORITY AFFAIRS BOARD/FUTURE DIRECTION OF BLACK AFFAIRS ADVISORY BOARD (BAAB)**
PRESENTER: County Administration
TIME REQUIRED: 10 Minutes

BOARD COMMENTS/DISCUSSION

ADJOURN

FOR MORE INFORMATION ABOUT THIS AGENDA CONTACT THE PUBLIC RESOURCES OFFICE - (239) 332-2737

The Management & Planning Meeting is carried live on the following cable channels:

Comcast Cable Channel 11
Time Warner Cable Channel 16

MANAGEMENT & PLANNING COMMITTEE
 AGENDA REQUEST FORM
 COMMISSION DISTRICT #CW

INITIATED BY: **Mary Gibbs**
 Director, Community Development

REQUESTED BY **Board of County Commissioners**

TITLE OF ITEM FOR THE AGENDA

Impact Fees – Status Report

1. DESCRIPTION AND OBJECTIVE OF THE ISSUE

At the 1/4/05 County Commission meeting, the Board requested a status report on the schedule for the various impact fee updates. The four impact fees include Parks, Schools, Fire/EMS and Roads.

2. PROPOSED POLICY, PROCEDURE OR PLAN OF ACTION

The Land Development Code (LDC) requires an update of the various impact fees every three years, stating: "The impact fee schedule set forth in section 2-306(a) will be administratively reviewed and reanalyzed every three years. As a result of this review, county staff is authorized and directed to pursue amendments to the impact fee schedule supported by the review and reanalysis."

The attached memo shows the dates that the impact fee studies are due, according to the 3-year schedule. The Parks and Schools updates are behind. The Roads and Fire/EMS updates are scheduled to begin on time, if the Board desires to remain with the same consulting firm. Otherwise, going out to bid will add another 4 months to the schedule. (see attached memo)

3. OPTIONS (List Advantages/Disadvantages of Each Option Listed)

1. Adopt updates using 3-year timeframe
2. Adopt updates using different timeframe
3. Use same Consultant for updates
4. Use different Consultant for updates
5. Use multiple consultants for updates

4. FINANCIAL IMPACTS/FUNDING SOURCE

Updating on regular basis costs more for consultant study, but will result in additional impact fee collections since fees will be updated on a fixed schedule.

5. STAFF RECOMMENDATIONS, AND JUSTIFICATION FOR RECOMMENDATIONS

Request BCC direction whether the impact fee studies should be bid out. The County has used Duncan and Associates since December 1998.

6. MANDATED? Y N BY WHAT AUTHORITY?

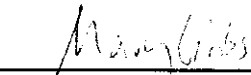
DEPARTMENT DIRECTOR SIGNATURE	COUNTY ADMINISTRATOR SIGNATURE	MEETING DATE	TIME REQUIRED
<i>Mary Gibbs</i>	<i>[Signature]</i>	2/7/05	10 minutes

MEMORANDUM

FROM
THE DEPARTMENT OF
COMMUNITY DEVELOPMENT

DATE: January 21, 2005

TO: Board of County Commissioners



Mary Gibbs, Director

RE: Impact Fee Review Process

This following is information on the status of updates for the various impact fees as you requested at the January 4, 2005 commission meeting. I have scheduled this item for discussion at the February 7th M & P meeting regarding contract issues.

Impact Fee	3-Year Date	LDC Section	Status	Proposed Adoption Date
Parks	September 15, 2004	LDC Sec. 2-306(e) & 2-346(e)	Under Review	May 2005
Schools	December 1, 2004	LDC Sec. 2-405(d)	Update started 11/04	September 2005
Fire/EMS	January 1, 2006	LDC Sec.2-386(f)	Need Contract	January 2006
Roads	May 1, 2006	LDC Sec. 2-266(f)	Need Contract	May 2006

cc: Donald D. Stilwell, County Manager
Timothy Jones, Chief Assistant County Attorney
Scott Gilbertson, DOT
Dave Loveland, DOT
John Wilson, Public Safety
John Yarbrough, Parks & Recreation

**MANAGEMENT & PLANNING COMMITTEE
AGENDA REQUEST FORM
COMMISSION DISTRICT CW**

INITIATED BY:

Paul O'Connor/Department of Community Development

REQUESTED BY

Board of County Commissioners

TITLE OF ITEM FOR THE AGENDA

Density Reduction/Groundwater Resource Land Use Changes

1. DESCRIPTION AND OBJECTIVE OF THE ISSUE

Update the Board of County Commissioners on pending or proposed changes to the Density Reduction/Groundwater Resource land use category.

2. PROPOSED POLICY, PROCEDURE OR PLAN OF ACTION

At the Board of County Commissioner meeting of January 18, 2005, the Board moved to suspend any amendments to the Density Reduction/Groundwater Resource future land use category until an evaluation of that category is completed. At this time there are no pending or proposed amendments to the Density Reduction/Groundwater Resource future land use category. Any proposed regular amendments to this category would have to wait until the yearly amendment cycle beginning in September 2005. Amendments in association with a Development of Regional Impact could track concurrent with the DRI, however, staff is unaware of any proposed DR/GR DRI's. There is pending litigation over the Bennett Trust property located northeast of the Southwest Florida International Airport. There are also two pending Development Orders in the DR/GR category, the Ginn proposal near Florida Gulf Coast University, and the Argo Ranch north of North River Road and east of State Road 31. These projects are currently undergoing administrative review.

3. OPTIONS (List Advantages/Disadvantages of Each Option Listed)4. FINANCIAL IMPACTS/FUNDING SOURCE5. STAFF RECOMMENDATIONS, AND JUSTIFICATION FOR RECOMMENDATIONS6. MANDATED? Y N BY WHAT AUTHORITY?

DEPARTMENT DIRECTOR SIGNATURE	COUNTY ADMINISTRATOR SIGNATURE	MEETING DATE	TIME REQUIRED
<i>Mary Gibbs</i>	<i>Paul for DCS</i>	February 7, 2005	3 Minutes

MANAGEMENT & PLANNING COMMITTEE
AGENDA REQUEST FORM
COMMISSION DISTRICT #

INITIATED BY: Jim Mudd
Department of Community Development/Planning

REQUESTED BY: Commissioner Hall

TITLE OF ITEM FOR THE AGENDA: Discussion of the Community Planning Program in Lee County.

1. DESCRIPTION AND OBJECTIVE OF THE ISSUE

Commissioner Hall has requested that the Board discuss the County's Community Planning program at a Management and Planning meeting.

2. PROPOSED POLICY, PROCEDURE OR PLAN OF ACTION

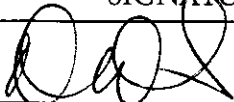
See the attached summary of the Community Planning Program.

3. OPTIONS (List Advantages/Disadvantages of Each Option Listed)

4. FINANCIAL IMPACTS/FUNDING SOURCE

5. STAFF RECOMMENDATIONS, AND JUSTIFICATION FOR RECOMMENDATIONS

6. MANDATED? Y N BY WHAT AUTHORITY?

DEPARTMENT DIRECTOR SIGNATURE	COUNTY ADMINISTRATOR SIGNATURE	MEETING DATE	TIME REQUIRED
		02/07/05	10 minutes

Community Planning Activities in Lee County

Prepared by Division of Planning

January 21, 2005

Background

With limited assistance from county staff, several communities established community plans for their areas in the late 1980's and 1990's. These included Bonita Springs, Fort Myers Beach, Greater Pine Island, and Buckingham. In response to additional communities expressing an interest in pursuing the creation of community plans to guide growth and development in their communities, staff was asked to evaluate alternatives for a community planning program. At a Management and Planning meeting in the summer of 2000 staff provided the Board with three options to increase the county's involvement in these planning studies. The Board decided to establish a grant fund line item to provide monetary support for these planning efforts.

In the continuing discussion of Board involvement in these grass roots planning studies, in the spring of 2001, the Board of County Commissioners authorized the addition of a staff position to assist communities in the development and implementation of community plans. Following that decision, the Board adopted Administrative Code (AC) 13-3 on June 26, 2001. AC 13-3 provides administrative procedures governing Community Planning Efforts receiving Financial Support from the county.

Recent Community Planning Efforts

Since the addition of the staff position, planning staff has assisted the following communities in modifying or completing community plans:

- Buckingham*
- Bayshore*
- Estero*
- Pine Island*
- Captiva*
- Caloosahatchee Shores*
- Alva
- Palm Beach Boulevard
- Boca Grande

* These community plans resulted in amendments to the Lee Plan

Planning staff has also assisted the communities of Estero and Pine Island in developing Land Development Code regulations and will continue to assist those two communities in the coming months with the incorporation of those proposed regulations into the county's code.

Proposed amendments to the Lee Plan for the Boca Grand Community Plan have been submitted and are currently being reviewed by staff. These proposed plan amendments will be included in the public hearing process for the current round of Lee Plan amendments that should be completed later this year. Community Planning projects that staff is currently working on include Lehigh Acres and Page Park.

The Board of County Commissioners has provided public funding to several community planning efforts over the past years. The following table summarizes these expenditures along with the dates these funds were made available and the consultants who assisted the communities with their planning efforts.

Community	Funding Amount	Date Funded	Consultant
Pine Island Community Plan	\$ 5,000.00	December 4, 2001	Spikowski and Associates
Alva	\$25,000.00	Sept. 25, 2001	Carol Cunningham
Palm Beach Boulevard	\$25,000.00	December 11, 2001	Vanasse Daylor
Caloosahatchee Shores	\$25,000.00	December 11, 2001	Vanasse Daylor
Captiva	\$25,000.00	Jan. 8, 2002	Morris Depew
Estero LDC	\$25,000.00	Feb. 26, 2002	Vanasse Daylor
Pine Island LDC	\$20,000.00	May 27, 2003	Spikowski and Associates
Boca Grande	\$25,000.00	Dec. 21, 2004	Morris Depew
Lehigh Acres	\$25,000.00	January 18, 2005	Margaret Banyan

**MANAGEMENT & PLANNING COMMITTEE
AGENDA REQUEST FORM
COMMISSION DISTRICT #: ALL**

PRESENTED BY: Harry A. Campbell, P.E., P.T.O.E., Manager, Traffic Engineering

REQUESTED BY: Scott Gilbertson, P.E., Director, Lee County DOT

TITLE OF ITEM FOR THE AGENDA: Countywide Intelligent Transportation Systems (ITS) Plan

1. DESCRIPTION AND OBJECTIVE OF THE ISSUE:

Intelligent Transportation Systems (ITS) are generally defined as the application of information and communications technologies to the operation and management of transportation. Prudent and appropriate application of ITS is cost beneficial and is proven in other communities to yield improved transportation system network performance and to reduce motorist delays. Lee County staff is actively involved in planning ITS projects that will integrate with other projects in the region. This item is presented to update the Commission and to obtain further direction regarding implementation of ITS on Lee County roads and within the region.

2. PROPOSED POLICY, PROCEDURE OR PLAN OF ACTION

Lee County will continue to seek out technologies, programs and projects that yield sufficient benefits and are cost-feasible solutions to providing a seamless transportation system. Lee County staff will coordinate with all internal and external agencies involved in transportation operations. Through the local Traffic Incident Management (TIM) Team and the MPO ITS Stakeholders Committee emphasis is placed on communication, cooperation, coordination, and collaboration with law enforcement, fire services, EMS, ambulance services, and with engineering and planning staff. ITS infrastructure such as conduit, fiber optic cable, traffic cameras and dynamic message signs will be a consideration when planning, designing and constructing new arterials and when improving existing arterials. As a minimum, the conduit for fiber optic communications cable would be installed on road projects unless it is determined to be unnecessary. Beginning in February 2006, the DOT Director will issue an annual progress report with any recommended updates to the County's Plan for participation in ITS planning, project development, implementation and day-to-day operations consistent with the core service level.

3. OPTIONS (List Advantages/Disadvantages of Each Option Listed):

Continue with the current ITS plan to deploy ITS on county arterials with current funding level commitments. Staffing for monitoring the arterials will be peak hour only utilizing existing staff resources. (Provides a manageable and financially feasible plan and is consistent with the core level of service).


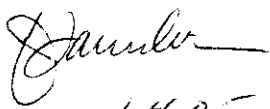
4. FINANCIAL IMPACTS/FUNDING SOURCE

ITS infrastructure construction costs are included in the road construction costs or a specific project in the Capital Improvement Budget utilizing the local option Gas Tax funding. Operations and Maintenance costs are included in the DOT Budget.

5. STAFF RECOMMENDATIONS, AND JUSTIFICATION FOR RECOMMENDATIONS

Concurrence with the current approach to implementing ITS is recommended. The main ITS system is the Advanced Traffic Management System which addresses the critical need to consolidate signal coordination, monitoring and traffic management into a single modern up to date system. This system is estimated to produce benefits similar to the existing Variable Pricing and other ITS systems installed nationally. Based upon national results, conservative estimates of savings are projected to be: a.) 5 % reduction in vehicle delay, b.) 3 % reduction in vehicle emissions and, c.) 2 % savings in fuel consumption.

6. MANDATED? Y ___ N X BY WHAT AUTHORITY?

DEPARTMENT DIRECTOR SIGNATURE	COUNTY MANAGER SIGNATURE	MEETING DATE	TIME REQUIRED
1/3/05 	 1-4-05	2/7/05	10 Minutes

**MANAGEMENT & PLANNING COMMITTEE
AGENDA REQUEST FORM
COMMISSION DISTRICT - ALL**

PRESENTED BY: Don DeBerry / Department of Transportation **REQUESTED BY:** DOT

TITLE OF ITEM FOR THE AGENDA: CR 951 alternatives consideration.

1. DESCRIPTION AND OBJECTIVE OF THE ISSUE: Discuss alignment alternatives for CR 951, receive BOCC comments regarding continuation of the study.

2. PROPOSED POLICY, PROCEDURE OR PLAN OF ACTION

Propose to continue with detailed environmental and engineering analysis and comparison of the alignments indicated in green on the attached graphic. Agree with the elimination from consideration of those alignments shown in red.

3. OPTIONS (List advantages/Disadvantages of Each Option Listed)

BOCC could request revision(s) to the set of alignments.

Allow staff to continue with the green set of alignments to the next phase of the study. This next phase will result in the preparation of a draft EIS with recommendation of a minimum of one build alternative along with the no build alternative. The draft EIS will be brought back to the BOCC in approximately 7 months for concurrence and forwarding to FDOT/FHWA for approval.


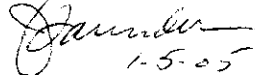
4. FINANCIAL IMPACTS/FUNDING SOURCE

None

5. STAFF RECOMMENDATIONS, AND JUSTIFICATION FOR RECOMMENDATIONS

Staff recommends BOCC allow DOT to continue with the next phase of the study that will analyze the alignments shown in green.

6. Mandated: Y N X BY WHAT AUTHORITY?

DEPARTMENT DIRECTOR SIGNATURE	COUNTY MANAGER SIGNATURE	MEETING DATE	TIME REQUIRED
 1/4/05	 1-5-05	February 7	15 Min.

C.R. 951 Project Development & Environment Study

Project Alternatives - Concept Development

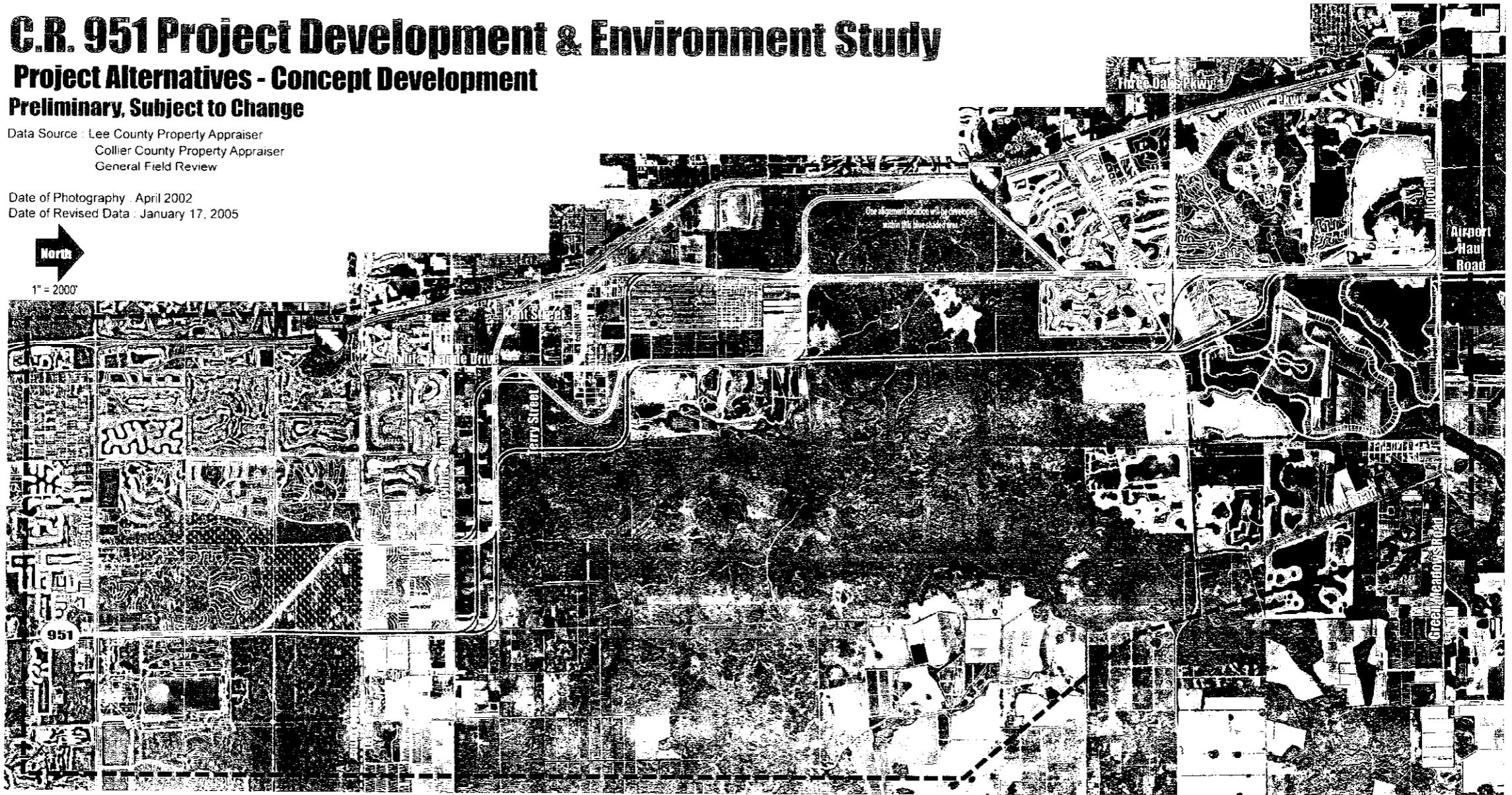
Preliminary, Subject to Change

Data Source : Lee County Property Appraiser
Collier County Property Appraiser
General Field Review

Date of Photography : April 2002
Date of Revised Data : January 17, 2005



1" = 2000'



	Collier County		DRMP DESIGN, RECONSTRUCTION, PLANNING, CONSULTANTS		Study Area Boundary		Alignment Alternatives Revised for Further Study and Recommended for Elimination (January 2005)	Logan Boulevard Extension by Collier County Alignment Alternatives Retained (January 2005)
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**MANAGEMENT & PLANNING COMMITTEE
AGENDA REQUEST FORM
COMMISSION DISTRICT #**

PRESENTED BY: County Administration **REQUESTED BY:** BOCC

TITLE OF ITEM FOR AGENDA: Discussion of Proposed Minority Affairs Board/Future Direction of Black Affairs Advisory Board (BAAB)

1. DESCRIPTION AND OBJECTIVE OF THE ISSUE

Discuss the possible creation of a Minority Affairs Advisory Board that would replace and/or supplement the current Black Affairs Advisory Board and Hispanic Affairs Advisory Board. Also discuss future direction of BAAB based on a recent survey of former and current members (see attached email).

2. PROPOSED POLICY, PROCEDURE OR PLAN OF ACTION

Will be provided under separate cover once survey results are collected and after a Jan. 31 community workshop meeting to discuss the potential for a Minority Affairs Board.

3. OPTIONS (List Advantages/Disadvantages of Each Option Listed)

Create a Minority Affairs Board.

Advantages: Would unify and coordinate efforts; possible inclusion of the cities.

Disadvantages: Some members may not want to see individual committees disbanded.

Keep the current structure as is.

Advantages: There may be issues specific to individual minority groups/constituencies.

Disadvantages: Reduced effectiveness due to splintered/non-coordinated efforts.

Create Minority Affairs Board, but also keep separate committees.

Advantages: Advantage (above) of having a coordinated Minority Affairs Board.

Disadvantages: Could be duplicative in goals, committee member time, and staff time.

4. FINANCIAL IMPACTS/FUNDING SOURCE

None, other than staff time for two separate committees instead of one.

5. STAFF RECOMMENDATION AND JUSTIFICATION FOR RECOMMENDATION

Will be provided under separate cover.

6. MANDATED? Y N BY WHAT AUTHORITY?

DEPARTMENT DIRECTOR SIGNATURE	COUNTY MANAGER SIGNATURE	MEETING DATE	TIME REQUIRED
		02/07/05	10 minutes

Pete Winton - Dear Former and Current BAAB Members,

From: Lucy Crook
To: alifemas@aol.com; BAAB; ecousley@earthlink.net; fmorgan@edisonedu.com; ihernandez@afcaam.org; prospeak100@aol.com
Date: 1/27/2005 10:58 AM
Subject: Dear Former and Current BAAB Members,
CC: Dist1, Janes; Dist2, St. Cerny; Dist3, Judah; Dist4, Hall; Dist5, Albion; Edens, Angela; Fraser, Andrea; McDonough, Karen; Winton, Pete

Dear Former and Current BAAB Members,

At its Jan. 25 meeting, the Board of Lee County Commissioners directed staff to contact current and former members of the BAAB and ask them their feelings on the current and future direction of the committee.

The request was the result of a discussion the BOCC had regarding recent discord and resignations on the committee and a proposal to create a Minority Affairs Board that would combine the Black Affairs Advisory Board and Hispanic Affairs Advisory Board, along with other minority groups, into an overall Minority Affairs Board with support from the municipalities.

I would ask for your input on the following questions:

1. What are the issues causing the current discord on the BAAB?
2. Would you support the creation of a Minority Affairs Board?
3. If no, what direction would you like the BAAB to take?

You could email me your response or I also will be contacting you if I don't hear from you. Thank you for your help.

Pete Winton
Assistant County Manager
Lee County Administration
wintonpx@leegov.com
Phone: (239) 335-2777
FAX: (239) 335-2262