

AGENDA RECAP
MEETING DATE: MAY 3, 2016

ITEMS TO BE DEFERRED/CONTINUED

<u>Agenda/Item #</u>	<u>Purpose</u>	<u>Requested by</u>
Item 10	Please omit this item from the agenda, Notice of Voluntary Dismissal by the Petitioner has been received.	County Attorney

REVISIONS & CORRECTIONS

<u>Agenda/Item #</u>	<u>Purpose</u>	<u>Requested by</u>
Item 15	Substitute the blue sheet with the attached revised blue sheet	County Manager

AGENDA ITEMS TO BE PULLED FOR DISCUSSION

Agenda/Item # **Pulled by**

No items submitted

WALK - ONS OR CARRY - OVERS

Carry-overs

- 1 Award contract to Tetra Tech, Inc., Integrated Waste Management System Expansion
- 2 Approve Supplemental Task Authorization No.2, CN140236, for North Fort Myers Florida Power and Light (FPL) Powerline Easement Water Quality Improvement Project Feasibility Study
- 3 Approve an amendment to the Treeline Avenue Access Management Resolution No. 06-11-30

COMMISSIONERS' ITEMS

Commissioner Mann

- Discussion on Charter Review issues
- Discussion concerning negotiations on LA-MSID additional powers

COUNTY MANAGER/COUNTY ATTORNEY ITEMS

No items submitted

LEE COUNTY, FLORIDA

IN RE: KEVIN A. KYLE, TRUSTEE,
DAMASCUS TRADING COMPANY, LLC, AND
THOMAS M. MOURACADE

Petitioner.

**NOTICE OF VOLUNTARY DISMISSAL OF REQUEST FOR RELIEF UNDER THE
FLORIDA LAND USE AND ENVIRONMENTAL DISPUTE RESOLUTION ACT**

TO: Chairman, Lee County Board of County Commissioners
2120 Main Street
Fort Myers, FL 33901

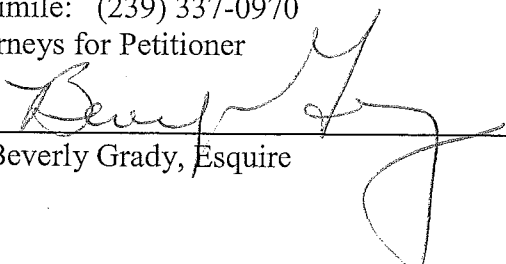
Petitioner, Kevin A. Kyle, Trustee, Damascus Trading Company, LLC (formerly known as Damascus Trading Company of Florida, LLC), and Thomas M. Mouracade, (hereinafter "Petitioner") by and through its undersigned attorneys, hereby file this voluntary dismissal of their proceeding under the Florida Land Use and Environmental Dispute Resolution Act, §70.51 F.S. Petitioners will now seek appropriate judicial relief.

By: 
Beverly Grady, Esquire

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that the original Notice of Voluntary Dismissal and one (1) copy was served this 2nd day of May, 2016, by hand-delivery to: Frank Mann, Chairman, Board of County Commissioners, 2120 Main Street, Fort Myers, Florida 33901; and a copy to Lee County Attorney's Office, 2115 Second Street, Fort Myers, FL 33901.

ROETZEL & ANDRESS, L.P.A.
2320 First Street
Fort Myers, Florida 33901
Telephone: (239) 337-3850
Facsimile: (239) 337-0970
Attorneys for Petitioner

By: 
Beverly Grady, Esquire

Blue Sheet No. 20160218	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 5/3/2016	Item No. 15
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TITLE:
Award contracts for Visitor and Convention Bureau call center and direct mail services

ACTION REQUESTED:
A) Award Proposal RFP160096 VCB Inquiry Processing and Fulfillment to the number one (1) ranked proposers as follows: Component A - Inbound Call Center Phone Service to Faneuil, Inc. (\$85,000); and Component B - Fulfillment Services to Southwest Direct, Inc. (\$265,000) at the expenditure amount as budgeted annually by VCB for these services.

B) Approve the initial term of these Service Provider Agreements for seventeen months (17) and grant the Procurement Director the authority with County Administration's approval to renew the proposal for two (2) additional one (1) year periods with the same terms and conditions, if doing so is in the best interest of Lee County.

C) Approve retroactively expenditures in the amount of \$98,247 made under Purchase Order Number 16334620 to Southwest Direct, Inc., for fulfillment services provided during the solicitation period and subsequent contract negotiations.

D) Authorize Chair to execute the contracts associated with this acquisition on behalf of the BoCC upon receipt.

FUNDING:
\$350,000; Tourist Development Tax; Included in Budget; Tourism

Component A: Inquiry Processing, Faneuil, Inc.: \$85,000
Component B: Mail Fulfillment, Southwest Direct, Inc.: \$265,000

HB5520317400.503490.119

WHAT ACTION ACCOMPLISHES:
Awards contracts to Faneuil, Inc., and Southwest Direct, Inc., to provide call center and direct mail services for the Visitor & Convention Bureau (VCB). This action provides the VCB with two experienced firms to ensure timely and courteous responses to inquiries from tourists interested in making travel plans to Lee County. The initial term of these agreements will be for seventeen (17) months with two (2) renewal options for a single year each.choice.

MANAGEMENT RECOMMENDATION:
Approve.

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-1 <input type="checkbox"/> Other	Commissioner: Department: VISITOR AND CONVENTION BUREAU Division: No Divisions By: Tamara Pigott

Background:

Required Review:					
Tamara Pigott	Thelma Davis	Peter Winton	Robert Franceschini	Michael D. Jacob	Glen Salyer
VISITOR AND CONVENTION BUREAU	Budget Analyst	Budget Services	Purchasing	County Attorney	County Manager

The VCB submitted a request to Procurement Management to process a written specification for Inquiry Processing and Fulfillment, setting forth all requirements of RFP160096 and made available to all interested vendors. Informal written bids were handled by Procurement staff. The first posting was unsuccessful due to the lack of vendors meeting the specified qualifications. The VCB requested proposers meet specified qualifications, including price components, direct mail, and bulk shipping. The solicitation was subsequently re-posted on January 4, 2016 by Procurement Management.

On the established deadline of January 12, 2016, Procurement Management received a total of three (3) Qualification Statements/Sealed Cost Proposals.

The Evaluation Committee consisted of Pamela Johnson, VCB, Nancy Huber, VCB, Berta Maldonado, VCB, and Brandon Scribner, Animal Services. They met on March 25, 2016, to evaluate the proposal packages. Based upon the criteria outlined in the proposal specifications package, the Evaluation Committee ranked the firms as follows:

Component A Inbound Telemarketing Phone Service:

- 1) Faneuil, Inc.,
- 2) Phase V of Florida, LLC

Component B Fulfillment Services:

- 1) Southwest Direct, Inc.
- 2) Phase V of Florida, LLC.

It is recommended that the award be made to the Number 1 ranked service providers meeting all proposal requirements, Faneuil, Inc. for Component A and Southwest Direct, Inc. for Component B.

Attachments

- 1) Final Ranking Sheets
- 2) Tabulation Sheet
- 3) Draft Service Provider Agreement Exhibits
- 4) Faneuil, Inc. Proposal
- 5) Southwest Direct, Inc. Proposal



April 11, 2016

Chairman Frank Mann

Re: Negotiations on LA-MSID Additional Powers

Dear Chairman Mann:

In the 2015 Special Session of the Florida Legislature, Representative Matthew Caldwell (R) North Fort Myers, presented House Bill 1255 that would essentially change the name of the East County Water Control District to the Lehigh Acres Municipal Services Improvement District (LA-MSID). Along with the name change, the District would be afforded the opportunity to expand its powers to include: street lighting, sidewalks, community signage, planning and water and sewer.

In order to enact those power(s), LA-MSID would have to enter an agreement with Lee County and have the proposed power(s) pass a referendum of the voters of the District. This bill passed the Legislature and was signed into law by Governor Rick Scott on June 10, 2015.

Both Lee County and LA-MSID staff have been fact-finding on this issue for several months. This letter shall serve as a formal request to begin open negotiations between our two Boards, beginning with signage powers, but progressing into street lighting, planning and sidewalks when practical. Water and sewer is reserved for a later date.

Please contact Manager David Lindsay with any questions at 239-360-0044 x 11.

Sincerely,

Kenneth K. Thompson, Chairman

COMMISSIONERS

*Chairman: Kenneth K
Thompson*

*Vice Chair: Michael J.
Welch*

*Treasurer: David
Deetscreek*

*Secretary: Michael
Bonacolta*

*Commissioner: J. Nathan
Stout*

DISTRICT STAFF

Manager: David E. Lindsay

*Asst. Manager: Michael S.
Cook*

AFFILIATIONS

*The Greater Lehigh Acres
Chamber of Commerce*

*Florida Association of
Special Districts*

*Florida Stormwater
Association*