

**LEE COUNTY
COMMUNITY ACTION AGENCY/NEIGHBORHOOD DISTRICT COMMITTEE
QUARTERLY MEETING**

**Thursday, April 27, 2023
Virtual Meeting 5:30 p.m.
Microsoft Teams Meeting ID: 281 823 721 638
Passcode: E2p6xW
or call
[1-321-414-2159](tel:1-321-414-2159)
Phone Conference ID: 404 471 636#**

I. Call To Order – Roll Call - *Establish Quorum

A. Members Present

1. Members Absent/With Excuse

B. *Approval of minutes June 09, 2022 and September 22, 2022

II. Public Comments: HUD Annual Action Plan

Clare Molloy

III. Program Reports

- | | |
|--|----------------|
| 1. Introduction to Homeless Outreach and Coordinated Entry | Mark Tesoro |
| 2. CSBG Program Report | Kim Hustad |
| 3. Preliminary Organizational Standards Report | Clare Molloy |
| i. Governance | |
| ii. Community Needs Assessment | |
| 4. LIHEAP/LIHWAP Program Report | Robbie LeBlanc |
| 5. Financial Report | Kim Hustad |
| 6. Housing Activities Report | Kim Hustad |
| 7. Client Satisfaction Survey | Kim Hustad |

IV. New Business

- A. *Seating of Board Members**
- B. Review Mission Statement**
- C. Chair and Vice Chair**
- D. *Meeting logistical Discussion and Schedule**
- E. Whistle Blower Policy**
- F. Conflict of Interest Statement**
- G. Board Orientation and Training**

V. Adjournment

***Item Needing Action**

In accordance with the Americans with Disabilities Act, Lee County will not discriminate against qualified individuals with disabilities in its services, programs, or activities. To request an auxiliary aid or service for effective communication or a reasonable modification to participate, contact Joan LaGuardia, (239) 533-2314, ADArequests@leegov.com or Florida Relay Service, 711. Accommodation will be provided at no cost to the requestor. Requests should be made at least five business days in advance. For additional information, please contact: John Wiggins, Lee County Human and Veteran Services at 533-7934.