

**LEE COUNTY
COMMUNITY ACTION AGENCY/NEIGHBORHOOD DISTRICT COMMITTEE
QUARTERLY MEETING**

**Tuesday, August 29th, 2023
Virtual Meeting 4:00 p.m.
Microsoft Teams Meeting ID: 238 948 279 219
Passcode: kqofEG
or call
1-321-414-2159
Phone Conference ID: 693 493 371#**

I. Call To Order – Roll Call - *Establish Quorum

- A. Members Present**
 - 1. Members Absent/With Excuse
- B. Approval of May 25th Minutes ***

II. Program Reports

- A. Housing Overview**
- B. Client Satisfaction Survey Report**
- C. LIHEAP Budget**

III. Old Business

- A. Whistleblower Policy**
- B. Meeting Schedule**
 - August 29th, 2023
 - October 24th, 2023
 - December 19th, 2023

IV. New Business

- A. Review CSBG Workplan and Budget***
- B. Community Needs Assessment**
- C. Resignation**
- D. Recruitment of New Members**
- E. Seating of New Members – Gwynetta Gittens***
- F. Audit - <https://www.leeclerk.org/Home/ShowDocument?id=10387>**

V. Adjournment

***Item Needing Action**

In accordance with the Americans with Disabilities Act, Lee County will not discriminate against qualified individuals with disabilities in its services, programs, or activities. To request an auxiliary aid or service for effective communication or a reasonable modification to participate, contact Joan LaGuardia, (239) 533-2314, ADArequests@leegov.com or Florida Relay Service, 711. Accommodation will be provided at no cost to the requestor. Requests should be made at least five business days in advance. For additional information, please contact: John Wiggins, Lee County Human and Veteran Services at 533-7934.